

# ASHOVER PARISH COUNCIL

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## ASHOVER PARISH COUNCIL ACTION PLAN 2018 - 2022

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# 1 Parish Councils in General

Parish Councils and Parish Meetings work towards improving community well-being and providing better services at a local level. Their work falls into three main categories:

- representing the local community;
- delivering services to meet local needs; and
- striving to improve quality of life in the community

Through a range of powers, parish councils provide and maintain a variety of important and visible local services including allotments, bridleways, burial grounds, bus shelters, car parks, commons, community transport schemes, crime reduction measures, footpaths, leisure facilities, local youth projects, open spaces, public lavatories, planning, street cleaning, street lighting, tourism activities, traffic calming measures, village greens and litter bins.

## 2 Overall Aim of Ashover Parish Council

To develop and sustain a sense of community within the Parish of Ashover by addressing environmental, social, economic and planning matters and delivering quality services to the residents within the resources available, while being mindful of Government Legislation which affects the remit of the Parish Council.

### 2.1 Our principles

- Be a Good Employer
- Maintain the status of a Quality Council or its equivalent.
- Provide value for money and services at least possible cost yet maintain quality.
- Be aware of, and implement, changes required by new Government legislation particularly those changes required by the Localism Bill.
- Undertake Council business legally and ethically.
- Maintain a communications strategy such that Council business is conducted openly and transparently and Parishioners have easy access to information and advice.
- Undertake Council business with reference to Standing Orders and Financial Regulations
- Provide effective leadership to the village community on matters of interest
- Embrace new technology and methods.
- Maintain regular contact/liaison and where appropriate, partnership working with local authorities and community service providers and businesses.

## 3 Ashover Parish Council Generally

**Ashover Parish Council** constantly strives to work on behalf of parishioners on the issues that matter to its parish.

Your Parish Council is always keen to receive ideas and suggestions from parishioners on particular areas of interest or concern and where it is felt the Parish Council may assist.

The Parish Council will actively seek to understand the changing needs of the village through a comprehensive communications strategy.

It will monitor, and react to, any changes that might occur in the responsibilities of the Parish Council as a result of Statute.

The Parish Council will use its best endeavours to provide the service necessary to meet or exceed the benchmarks for a 'Quality Council' or its replacement.

The Parish Council can demonstrate that it has met the current criteria of Quality Council Status which is:

- Representative of, and actively engages, all parts of its community, providing vision, identity and a sense of belonging.
- Effectively and properly managed.
- Articulates the needs and wishes of the community.

- Upholds high standards of the Code of Conduct.
- Committed to work in partnership with local authorities and other public service agencies.
- In proportion to its size and skills, delivers local services on behalf of local authorities when this represents the best value for the local community.
- Works closely with voluntary groups in its community.
- Provides leadership to the community through its work on Parish and Neighbourhood Plans.
- Works with its partners and acts as an information point for local services,

Listed below is our completed schedule of work in previous years along with our current schedule of activity, this is regularly reviewed and updated as projects finish and priorities change:-

## 4 Completed Actions 2018/2019 Financial Year

In addition to actions carried forward from 2017/2018

- Provided additional Defibrillators across the parish with support from Ashover Community Medical Centre
- Maintained two red telephone boxes to house defibrillators
- Continued in house support for councillors on tablet computers
- Maintained Quality status under the Local Council Accreditation scheme
- Provided a number of additional grit bins
- Sited a number of public bench's round the parish
- Liaise with Parish Hall management committee to monitor CIO
- Representation at County & District meetings where appropriate
- Considered and responded to consultations on issues specifically affecting the parish now and in the future
- Responded to planning consultations
- Maintenance of sporting facilities
- Maintenance of public conveniences and Information Point
- Regular litter picking around the parish
- Liaised with the Footpaths Group to encourage use of the network of rights of way around the parish
- Liaised with the volunteer tree group to help maintain the trees within the parish
- Worked with Derbyshire County Council's Rights of Way section under a Minor Maintenance Agreement, to actively maintain some rights of way
- Encouraged residents, community organisations and groups to attend the Annual Parish Meeting
- Grant Funding to parish groups/clubs via Section 137 to support community events and social activities
- Kept residents up to date with Parish Council news via the noticeboard, website and social media.
- Produced an Annual Report, circulated to all households, providing information on work undertaken by the Parish Council
- Regular newsletters distributed across the parish detailing council activity
- Controlled and managed the parish public finances
- Produced and ensured appropriate training programme for Clerk and Councillors.
- Monitored level of support grant from NEDDC

## 5 Completed Actions for 2019-2020 Financial Year

Completed Actions For 2019-2020	Time line	By Who	Budget Cost
Fund Parish Council election	May 2019	Parish Council	£6000.00
Monitor defibrillators at various locations in the parish	Ongoing	Parish Council along with regular checks by Parish Lengthman	Nil

Maintain telephone kiosks to house defibrillators	Ongoing	Parish Council	Precept 2021/2022
Investigate new funding opportunities to replace children's play equipment	May 2020	Parish Clerk & Working Group	Assets Renewal Programme EMR
Maintain existing Children's playground	Ongoing	Parish Council	£500.00
Representation at County & District meetings where appropriate	Ongoing	Parish Councillors	£50.00
Consideration and response to consultations on issues specifically affecting the parish now and in the future	Ongoing	Parish Council	Met from contingencies as and when necessary
Respond to planning consultations	Ongoing	Parish Council Monthly Meeting	Nil
Maintenance of sporting facilities	Ongoing	Parish Council. Retained contractors	£12,340.00
Maintenance of public conveniences and Information Point	Ongoing	Parish Council. Retained contractor	£2100.00
Regular litter picking around the parish	Ongoing	Parish Lengthman	£1500.00
Liaison with the Footpaths Group to encourage use of the network of rights of way around the parish	Ongoing	Footpath Group	£50.00
Liaise with the volunteer tree group to help maintain the trees within the parish	Ongoing	Tree Group	£100.00 along with any agreed minor ad hoc requests for additional funding
Working with Derbyshire County Council's Rights of Way section under a Minor Maintenance Agreement, to actively maintain some rights of way	Ongoing	DCC Rights of Way group and Parish Council	£675.00
Encourage residents, community organisations and groups to the Annual Parish Meeting	Ongoing	Parish Councillors	Nil Cancelled in 2020 Due to Covid-19
Grant Funding to parish groups/clubs via Section 137 to support community events and social activities	End March 2020	Parish Council	£600.00
Consideration is being given to leasing 7 garages from the District Council	Ongoing	Parish Council	Not Known
Keep residents up to date with Parish Council news via the noticeboard and website	Ongoing	Parish Clerk	Nil
Production of an Annual Report, circulated to all households, providing information on work undertaken by the Parish Council	End March 2020	Parish Clerk	£2000.00
Regular newsletters distributed across the parish detailing council activity	End March 2020	Parish Clerk	£210.00
Control and management of parish public finances	Ongoing	RFO and Auditor	£1300.00
Produce and ensure appropriate training programme for Clerk and Councillors.	Ongoing	Parish Clerk	Nil

Monitor the Parish Council website.	Ongoing	Parish Clerk, Parish Councillors and 2Commune	£425.00
Monitor implementation of introduction hand held tablets for councillors	March 2020	Parish Council	Nil
Monitor level of support grant from NEDDC	March 2020	Parish Clerk	Nil

## 6 Completed Actions for 2020-2021 Financial Year

Completed Actions For 2020-2021	Time line	By Who	Budget Cost
Monitor defibrillators at various locations in the parish	Ongoing	Parish Council along with regular checks by Parish Lengthman	Nil
Maintain telephone kiosks to house defibrillators	Ongoing	Parish Council	Precept 2021/2022
Install new play equipment in childrens play are	Jan2021	Parish Clerk & Working Group	£44,000 Assets Renewal Programme, EMR and grants
Maintain existing Children's playground	Ongoing	Parish Council	£500.00
Representation at County & District meetings where appropriate	Ongoing	Parish Councillors	£50.00
Consideration and response to consultations on issues specifically affecting the parish now and in the future	Ongoing	Parish Council	Met from contingencies as and when necessary
Respond to planning consultations	Ongoing	Parish Council Monthly Meeting	Nil
Maintenance of sporting facilities	Ongoing	Parish Council. Retained contractors	£12,500.00
Maintenance of public conveniences and Information Point	Ongoing	Parish Council. Retained contractor	£2500.00
Regular litter picking around the parish	Ongoing	Parish Lengthman	£1500.00
Liaison with the Footpaths Group to encourage use of the network of rights of way around the parish	Ongoing	Footpath Group	£50.00
Liaise with the volunteer tree group to help maintain the trees within the parish	Ongoing	Tree Group	Any agreed minor ad hoc requests for additional funding
Working with Derbyshire County Council's Rights of Way section under a Minor Maintenance Agreement, to actively maintain some rights of way	Ongoing	DCC Rights of Way group and Parish Council	£675.00

Encourage residents, community organisations and groups to the Annual Parish Meeting	Ongoing	Parish Councillors	Nil Cancelled in 2020 Due to Covid-19
Grant Funding to parish groups/clubs via Section 137 to support community events and social activities	End March 2021	Parish Council	£600.00
Consideration is being given to leasing 7 garages from the District Council	Ongoing	Parish Council	Not Known
Keep residents up to date with Parish Council news via the noticeboard and website	Ongoing	Parish Clerk	Nil
Production of an Annual Report, circulated to all households, providing information on work undertaken by the Parish Council	End March 2021	Parish Clerk	£2000.00
Regular newsletters distributed across the parish detailing council activity	End March 2021	Parish Clerk	£210.00
Control and management of parish public finances	Ongoing	RFO and Auditor	£1300.00
Produce and ensure appropriate training programme for Clerk and Councillors.	Ongoing	Parish Clerk	Nil
Monitor the Parish Council website.	Ongoing	Parish Clerk, Parish Councillors and 2Commune	£425.00
Monitor level of support grant from NEDDC	March 2020	Parish Clerk	Nil
Liaise with other groups and organisations to maintain safe working during the current pandemic	Ongoing	Parish Clerk and Councillors	Various
Raise the Councils profile making more use of Facebook and Twitter	Ongoing	Parish Clerk and Councillor	Nil
Parish Council website brought up to WCAG accessible standard	End Aug 2019	Parish Clerk and councillor	Nil

## 7 Future Actions 2021/2022 Financial Year

- Continue with the progress made on past actions
- Continue with further consultations within the Parish
- Engage with Climate Emergency Initiative
- Continue liaison with other organisations regarding Covid-19

## 8 Ongoing actions for 2021/2022 along with any brought forward from 2020/2021

On going Actions For 2021-2022	Time line	By Who	Budget Cost
Monitor defibrillators at various locations in the village	Ongoing	Parish Council along with regular checks by Parish Lengthman	Nil
Maintain telephone kiosks to house defibrillators	Ongoing	Parish Council	Currently Nil but should we precept next year
Maintain existing Children's playground	Ongoing	Parish Council	£500.00
Representation at County & District meetings where appropriate	Ongoing	Parish Councillors	£50.00
Consideration and response to consultations on issues specifically affecting the parish now and in the future	Ongoing	Parish Council	Met from contingencies as and when necessary
Respond to planning consultations	Ongoing	Parish Council Monthly Meeting	Nil
Maintenance of sporting facilities	Ongoing	Parish Council. Retained contractors	£12,700.00
Maintenance of public conveniences and Information Point	Ongoing	Parish Council. Retained contractor	£2700.00
Regular litter picking around the parish	Ongoing	Parish Lengthman	£1500.00
Liaison with the Footpaths Group to encourage use of the network of rights of way around the parish	Ongoing	Footpath Group	£50.0
Production costs for Ashover Walks booklet – proceeds to Footpaths Group			£534
Liaise with the volunteer tree group to help maintain the trees within the parish	Ongoing	Tree Group	Any agreed minor ad hoc requests for additional funding
Working with Derbyshire County Council's Rights of Way section under a Minor Maintenance Agreement, to actively maintain some rights of way	Ongoing	DCC Rights of Way group and Parish Council	£675.00
Grant Funding to parish groups/clubs via Section 137 to support community events and social activities	End March 2022	Parish Council	£600.00
Liaise with Rykneld homes on repair to 7 garages on Dovecotes estate	Ongoing	Parish Council	Nil
Keep residents up to date with Parish Council news via the noticeboard and website, Facebook & Twitter	Ongoing	Parish Clerk and councillors	Nil
Production of an Annual Report, circulated to all households, providing information on work undertaken by the Parish Council	End March 2022	Parish Clerk	£2000.00

Regular newsletters distributed across the parish detailing council activity	End March 2022	Parish Clerk	£210.00
Control and management of parish public finances	Ongoing	RFO and Auditor	£1300.00
Produce and ensure appropriate training programme for Clerk and Councillors.	Ongoing	Parish Clerk	Nil
Monitor the Parish Council website.	Ongoing	Parish Clerk, Parish Councillors and 2Commune	£425.00
Monitor level of support grant from NEDDC	March 2022	Parish Clerk	Nil (£578 final year)
Liaise with Ashover Parish Hall Management Committee to agree a lease for the sports pavilion	Aug 2021	Working Group	Nil

<b>ISSUE/REVIEW</b>	<b>DATE</b>	<b>MINUTE</b>
Issued	September 2015	111/15
Reviewed	December 2016	202/16
Reviewed	May 2018	015/18
Reviewed	May 2019	019/19
Reviewed	May 2020	021/20
Made Accessible	Aug 2020	110/20
Reviewed	Feb 2021	245/21
Review	May 2021	