

ASHOVER PARISH COUNCIL

Minutes of the **BURIAL BOARD WORKING GROUP** held in
The Sports Pavilion, Milken Lane, Ashover at
6.00 p.m. on **MONDAY 10 JUNE 2019**

PRESENT

Councillors C Miller, S Dronfield, W Armitage
S Atkinson (Parish/Burial Clerk)

1. **Election of Chairman for 2019/2020** - It was proposed that Cllr C Miller is elected Chairman of the Burial Board for 2019/2020.
Resolved: That Cllr C Miller is elected Chairman of the Burial Board for 2019/20.
2. **Apologies** – There were no apologies for absence
3. **Memorial Inspections** – Consideration was given to action to be taken on identified Memorials following ICCM Memorial Inspection Training undertaken by Cllrs W Armitage and S Dronfield on 08/03/2019. Fifteen monuments required attention, six of which were Crosses. It was anticipated that each Cross would cost approximately £300 to bond to its base.
Recommendation:
 - (i) **That the fifteen monuments are identified with hazard tape.**
 - (ii) **That monuments requiring immediate attention are repaired forthwith.**
 - (iii) **That smaller monuments (9no.) are pegged and made safe by Cllrs W Armitage and S Dronfield.**
 - (iv) **That three of the Crosses are ‘bonded’ during 2019/2020 and that a further three are ‘bonded’ during 2020/2021.**
 - (v) **That finance is made available for repair work to the Crosses.**
4. **Rebuilding of Stone Boundary Wall** – The rebuilding work undertaken on the stone boundary wall adjacent section BB and in the ownership of the Parish Council, was reviewed. The resident rebuilding the wall had requested the Parish Council to pay for, what was anticipated to be, the final load of stone, so that the boundary wall would continue along the perimeter of the access road to complete the section.
Recommendation: That finance of approximately £900 is made available for the direct purchase of one load (15 tons) of stone at a cost of approximately £750 plus delivery at £150 from W Smart of Tansley.
5. **Stone wall adjacent school playing field** – The repairs/rebuilding to the stone wall adjacent the school playing field, and undertaken by the Parish Lengthman, was considered following representations for the access to remain. The route was not a Right of Way and the recognised Right of Way ran along the lower end of the cemetery to the rear of the school playing fields.
Recommendation:
 - (i) **That there is no access provision onto the school playing field from the cemetery due to the proximity of the Right of Way and access to the school via Moor Road.**
 - (ii) **That the School is requested to send out a letter asking parents/guardian and pupils not to use the cemetery as a short-cut to the school playing field out of respect to unmarked graves and to prevent damage to hedges and stone walls.**

6. **Dog Waste Bin** – Consideration was given to the provision of a dog waste bin in the skip area as a considerable amount of dog waste was being placed in the cemetery skip.
Recommendation: That a dog waste bin is provided in the skip area of the cemetery and emptied by NEDDC.
7. **Community Service Programme 2019** - The Community Service programme of work for Autumn 2019 was reviewed.
Recommendation: That the Community Service Programme for 2019 is confirmed. (Appendix I)
8. **Finance Report** - A financial report, including budget analysis and asset renewal, was considered.
Recommendation: That the Finance Committee is requested to provide additional finance for the creation of paths in the new section of the burial area to be marked out.
9. **General Maintenance** – An inspection of the Chapel of Rest had been undertaken by a builder, following the appearance of cracks. The number of grass cuts in the cemetery, currently 10, had been discussed with the contractor following a complaint regarding the length of grass.
Recommendation:
(i) That G Shaw is contracted to undertake pointing work on the Chapel of Rest at a cost of between £120-£150.
(ii) That a meeting is arranged between Burial Board Members and the contractor to discuss grass cutting times.

The meeting closed at 6.55p.m.

PROBATION SERVICE PROGRAMME 2019War Memorial

1. Plaques to be cleaned further by Lengthman
2. Pointing around base to be undertaken by Lengthman
3. Brush off green algae on Monument
4. Wire brush base of Memorial
5. Cut back all overhanging branches and remove to skip area

Left-Hand bank down slope into Cemetery

1. Cut back ivy and remove to skip area
2. Cut back shrubs and remove weeds – debris to skip area

Left-Hand bank along to back gate

1. Reveal path alongside skip area to back gate (near Extension D)
2. Clear pedestrian entrance from back gate i.e. trim conifer and cut back tree – debris to skip area
3. Clear Shrubs and self-sets and thin out – debris to skip area
4. Cut back overhanging branches and shrubs all the way to the back gate – debris to skip area
5. Cut out dead trees near back gate – debris to skip area
6. Remove orange netting and clear area of excess consecrated soil etc. (see 'Generally - 2')

Garden of Rest (extension)

1. Reveal edge to Garden of Rest
2. Sweep gravel back to within bounds of area

Extension D Burial Area – Pathways

1. Define edges along pathways and weed
2. Apply limestone as directed by Lengthman
3. Cut back all overhanging branches and remove to skip area

Along Boundary with School Playing Field

1. Lift all tree branches and cut back overhangs and remove to skip area

Generally

1. Remove self-sets on graves as directed by Lengthman
2. Fill broken concrete on plot with consecrated soil as directed by Lengthman
3. Replace small fallen cornerstones on plots
4. Define edges along pathways in the cemetery
5. Rake moss from paths with steel rakes
6. Clear unwanted items from around Shed as directed by Lengthman
7. Move burial boards from side of Chapel to side of Cemetery Shed
8. Clear away any rubbish from alongside Chapel to skip
9. Remove ivy growing up trees on boundary with new housing development (bottom boundary)
10. Remove self-sets by Moor Road wooden gate and by car parking area (within Beech hedge)
11. Broken down stone wall on school boundary to be rebuilt by Lengthman

Equipment to be brought by Probation Service

1. Tree Loppers
2. Wire brushes
3. Steel Rakes
4. Wheelbarrows

Ashover Parish Council to purchase 3 tons of limestone