

## **ASHOVER PARISH COUNCIL**

Minutes of the Ordinary Parish Council Meeting held remotely

Via the 'Zoom' Platform (Meeting ID: 894 2250 9475 Password: 749271)

**Tuesday 15 SEPTEMBER 2020**

Meeting at 6.00pm

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### **PRESENT**

Councillors E Willmot (Chairman), R Fidler (Vice-Chairman), Mrs H Boffy, S Dronfield, N Early, Mrs R Early, Mrs L Hunter-Bott, C Miller, M Thomas.

Parish/North East Derbyshire District Council Councillor W Armitage

Derbyshire County Council Councillor B Lewis

Lee Rowley MP

S. Atkinson (Parish Clerk)

Members of the Public – 3

### **098/20 Apologies for absence**

There were no apologies for absence.

### **099/20 Variation of Order of Business**

There was no variation in the order of business.

### **100/20 Declaration of Members Interests and Requests for Dispensation**

Interests were declared and relevant forms completed and dispensations confirmed as follows:-

- District/Parish Cllr W Armitage – Planning (dispensation granted to May 2023)

### **101/20 Recording and Filming of Council and Committee Meetings**

Members of the Public and Councillors were reminded that:-

The right to record, film and to broadcast meetings of the council, committees and subcommittees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. Meetings or parts of meetings from which the press and public are excluded may not be filmed or recorded. Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner.

### **102/20 Public Speaking**

Lee Rowley MP was invited to speak and answer questions on the Government 'Planning for the Future' White Paper and a consultation on changes to the current planning system proposed by the Ministry of Housing, Communities and Local Government. Members expressed concern on the future of Neighbourhood Plans, protection of Special Landscape Areas and Greenfield sites, sustainability, climate change awareness when development is proposed and 'Land-Banking'. District Parish Councillor W Armitage reported that further Government funding had been received by the District Council towards coronavirus action and support. Cllr Armitage requested that everyone follows the current Government Guidelines and to be vigilant.

County Councillor B Lewis reported that the Government is expected to release plans for council reorganisation in the coming weeks and significant preparation work had taken place in Derbyshire. The County Council had been working closely with district and borough councils on a new way of working together called 'Vision Derbyshire'.

Members reported to Councillor Lewis the poor condition of a right of way, Salters Lane, Ashover. Members raised the implementation of the speed restriction order on the A632 and requested support for future monitoring by the Police, especially at Kelstedge, with fines being enforced.

Twenty parish crimes had been reported for June 2020.

The Derbyshire Association of Local Council's Annual General Meeting would be held remotely on 20/10/2020 and Members would inform the Clerk if they wish to attend.

### **103/20 Exclusion of Public**

There were no items on the agenda taken in exclusion.

## **104/20 Minutes**

The Minutes of the Ordinary Parish Council Meeting held 21 July 2020 were put forward and it was proposed and seconded that the Minutes be approved as a correct record.

**Resolution: That the Minutes of the Ordinary Parish Council Meeting held 21 July 2020 are approved as a correct record.**

## **105/20 Planning**

### Applications

**Application Number:** 20/00605/FL

**Proposal:** Application for proposed agricultural buildings comprising of poly tunnel, hay barn, livestock/calf shed, tractor store and 2no Water tanks

**Address:** Land Opposite Alton Fields Farm Ashover Road Old Tupton

**Applicant:** Ms Harriet Kerrs

Case Officer: Emily Cartwright

**No Comments**

**Application Number:** 20/00421/FLH

**Proposal:** Erection of a four bay detached oak framed garage with room above and external timber staircase and balcony (Affecting a public right of way) (Amended Plans)

**Address:** Myrtle Grove Darley Road Stonedge Ashover

**Applicant:** Mr Matthew Latter

Case Officer: Alice Lockett

**No Comments**

**Application Number:** 20/00716/FLH

**Proposal:** Application for a single storey rear extension (affecting the setting of a listed building)

**Address:** Hillside Hillside Ashover Chesterfield

**Applicant:** Mrs Pamela Edwards

Case Officer: Alice Lockett

**No Comments**

**Application Number:** 20/00768/FLH

**Proposal:** Proposed garage extension to form first floor sun room and ground floor wc and store

**Address:** Butterley Reservoir Farm Butterley Lane Ashover Chesterfield

**Applicant:** Mr & Mrs Nick Cartwright

Case Officer: Alice Lockett

**No Comments**

**Application Number:** 20/00554/FL

**Proposal:** Development of new carpark with new entrance gates, planting and lighting

**Address:** Peak Edge Hotel Darley Road Stonedge Ashover

**Applicant:** Mr Steve Perez

Case Officer: Asbury Planning

*The above application is out of time for comment by 15/09/2020.*

**Application Number:** 20/00646/FLH

**Proposal:** Application for a garage

**Address:** Slack Farm Amber Lane Slack Ashover

**Applicant:** Mr M Brown

Case Officer: Alice Lockett

*The above application is out of time for comment by 15/09/2020 (conditionally approved 08.09.2020)*

**Application Number:** 20/00524/FL

**Proposal:** Application for proposed gatekeepers lodge

**Address:** Matlock Farm Park Jaggars Lane Darley Moor Matlock

**Applicant:** Mr Allan Finley

Case Officer: Asbury Planning

*The above application is out of time for comment by 15/09/2020.*

## Planning Consultations

Ministry of Housing, Communities and Local Government 'Changes to Planning Policy and Regulations' and Government White Paper 'Planning for the Future'.

**Noted – Councillors to submit comments to the Clerk.**

### **106/20 Health & Safety**

Concern had been expressed for the safety of walkers on rights of way due to a mobile app used by cyclists. The mobile app company had not responded to any communication. Derbyshire County Council's Rights of Way Officer would place appropriate signage along affected routes and monitor effectiveness.

**Noted.**

### **107/2020 Ashover School**

Further to Minute 060/20, the scheme was being considered by Derbyshire County Council.

**Noted.**

### **108/20 Parish Council Maintenance/Events**

Consideration was given to

Christmas Lights Switch-on 2020

Purchase of a Treetop Star

Litter signs for parish lay-bys

Request for a dog bin

Maintenance contract for Hand-wash unit in the Public Toilets

Hard Courts Hire

Winter Maintenance

#### **Resolution:**

- (i) **That the Christmas Lights Switch-on 2020 is cancelled due to the coronavirus pandemic, but that lights are still provided and that this is published as a news item.**
- (ii) **That an LED rope light Tree Top Star is purchased from Blachere Illuminations in the sum of £80 plus carriage and VAT.**
- (iii) **That costs of 'Litter' signs are sought.**
- (iv) **That the request for dog bins is considered for the Precept 2021/22 and the problem monitored.**
- (v) **That the annual contract for hand-wash unit maintenance in the public toilets is renewed at a cost of £924.00.**
- (vi) **That Ashover Tennis Club may use the hard courts for club nights during the remainder of September at no charge.**
- (vii) **That Junior Football Clubs are authorised to hire the hard courts, with preference given to Ashover clubs in the first instance.**
- (viii) **That the Clerk is authorised to purchase grit and order bin filling/car park gritting/car park snow clearance for Winter 2020/2021.**
- (ix) **That purchase of a poppy wreath together with a donation of £5.00 to the Royal British Legion is confirmed.**
- (x) **That a donation of £20.00 is made to the Royal British Legion and that street lamp poppies previously purchased are reused.**

### **109/20 Minor Maintenance Agreement**

Members confirmed work undertaken on Rights of Way in the parish, under the Minor Maintenance Agreement with Derbyshire County Council, for the grant sum of £675.00. The following statement was put forward for signature by the Chairman:-

*"I hereby certify that the works detailed overleaf are in accordance with the Agreement. The costs were fair and reasonable and that the works to which the expenditure relates have been carried out to the satisfaction of the Council."*

**Resolution: That the Minor Maintenance Agreement statement is signed by the Chairman and submitted to Derbyshire County Council for the grant claim in the sum of £675.00.**

### **110/20 Accessibility**

An update was given on the need for compliance with Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018, by 23/09/2020. The new website was now 'live' and 'accessible' and documents, dating from 2018, including the Ashover Parish Neighbourhood Plan, were now accessible. A draft Accessibility Statement was considered.

**Resolution: That the Ashover Parish Council Accessibility Statement is approved, adopted and displayed on the Parish Council website.**

### **111/20 Neighbourhood Plan Review**

Further information on the status of the District Council's Local Plan was being sought.

**Noted.**

*It was proposed and seconded that Ashover Parish Council Standing Order 3(x) be suspended [8.20pm] and the meeting continued.*

### **112/20 Sports Pavilion Lease**

The Chairman of the Parish Hall requested a postponement of the lease, whilst regulations on procedure under the Charitable Incorporated Organisation (CIO) governing document are considered.

**Resolution:**

- (i) **That clarification on the CIO governing document requirements are sought as soon as possible, so that the lease may be progressed.**
- (ii) **That the Parish Council's Internal Auditor is advised of the ongoing negotiations.**

### **113/20 Climate Change**

Further to Minute 087/20 a report was received seeking the views of Members and an Action List put forward for comment.

**Resolution: That the Action List is updated and a news article drafted for Parish Council approval.**

### **114/20 Play Area Project**

The project was currently out to tender and had been advertised in 'The Derbyshire Times' and on the 'Contracts Finder' website in accordance with Standing Orders and Financial Regulations. Tenders would be returned by noon on 16/09/2020, after which the Working Group would evaluate the submissions in consultation with the District Council as Maintenance Contractor.

**Resolution: That the Play Area Working Group submits a recommendation on the tenders to the October Parish Council Meeting.**

### **115/20 Burial Board Working Group**

A quotation had been sought for metal fencing around a tree on a boundary in the cemetery. Further options and quotations would be sought.

**Noted.**

### **116/20 A632**

Consultation on a Speed Limit Traffic Regulation Order had been circulated to Members.

**Resolution: That no objections are raised on the Traffic Regulation Order and that the Police are requested to monitor speed, particularly at Kelstedge, once the Order is in force and to implement fines.**

### **117/20 News Items**

The Annual Report 2019/2020 had been well received and positive comments posted on Facebook with particular mention to the Clerk. Items for the autumn newsletter, social media and local publications were put forward and distribution was discussed.

**Resolution:**

- (i) That social media and articles for local publications are approved.**
- (ii) That articles for the autumn newsletter are collated and that the newsletter is circulated digitally.**

### **118/20Section 137**

No applications had been received.

### **119/20 Training**

The DALC training schedule was received and training requested was approved.

**Resolution: That Cllr Mrs H Boffy attends NALC online training for Climate Change awareness on 28/09/2020.**

### **120/20 Parish Clerk's Report**

Consideration was given to the report including DALC/NALC circulars and 'Zoom' meeting notes.

**Noted.**

### **121/20 Annual Return 2019/2020**

The Annual Return (AGAR) had been received with no matters to report and had been posted on the Parish Council website together with the notice of conclusion of audit.

**Resolution: That the Annual Return (AGAR) 2019/2020 is received.**

### **122/20 Finance and GDPR Audit**

The Councillor Audits had been undertaken on 10/09/2020 with no matters arising.

**Noted.**

### **123/20 Finance**

A budget appraisal and report/reconciliation from the computerised accounts detailing account balances, cheques/transactions issued/authorised and cheques received and any outstanding receipts considered. The report was put forward for signature by the Chairman. Details of any cheques signed or for signature by authorised Councillors and BACS invoices were confirmed.

**Resolution:**

- (i) That the Financial Reports for July and August 2020 are confirmed and signed by the Chairman**
- (ii) That cheques/BACS authorised by designated signatories, are confirmed.**

DATE	PAYEE	GOODS/SERVICE	TOTAL (£)
02/07/20	Employees	Salaries/Allow/Reimbursemts	1935.91
02/07/20	L Asher	Parish Repairs	300.00
07/07/20	NEST	Pension Contributions	81.58
13/07/20	Viking Direct	Stationery/WC Supplies	215.57
13/07/20	DALC	Planning Training	50.00
14/07/20	K Atkinson	Annual Report Design	325.00
15/07/20	Eon	Pavilion Electricity	43.00
20/07/20	GE Willmot	Weedkilling	426.00
20/07/20	A Towlerton Assoc.	APNP consultation	1200.00
23/07/20	BRM Solicitors	Legal Advice	360.00
23/07/20	Woolley Mr Nurseries	Floral Displays and Maint.	960.00
24/07/20	DALC	Law training	50.00
27/07/20	Employees	Salaries/Allow/Reimbursemts	1935.91
03/08/20	NEST	Pension Contributions	81.58
05/08/20	Eon	Public Toilets electricity	54.80
05/08/20	British Gas	Pavilion Gas a/c adjustment	0.22
11/08/20	PKF Littlejohn LLP	External Audit 2019/20	480.00
11/08/20	Muktubs	Cemetery skip green	126.00
11/08/20	WMPW Ltd.	Annual Report printing	1579.00
14/08/20	T Cartwright	MMA work on RoWs	675.00
17/08/20	Eon	Pavilion electricity	43.00
19/08/20	Royal British Legion	Poppy Wreath & donation	27.99
19/08/20	Ashover Parish Hall	Pavilion Hire – tennis	1.00
19/08/20	S Atkinson	Internet security laptop	79.99
21/08/20	Viking Direct	Disinfectant	27.46
24/08/20	British Gas	Pavilion Gas	17.90
26/08/20	NALC	Climate Change training	38.93
26/08/20	Muktubs	Cemetery skip soil	126.00

THE MEETING CLOSED AT 8.56PM