

ASHOVER PARISH COUNCIL

Minutes of the Ordinary Parish Council Meeting held remotely via the 'Zoom'
Platform (Meeting ID: 854 1540 6570 Passcode: 337637)

Tuesday 16 MARCH 2021 Meeting at 6.30pm

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PRESENT

Councillors E Willmot (Chairman), R Fidler (Vice-Chairman), Mrs H Boffy, S Dronfield, N Early, Mrs R Early, Mrs L Hunter-Bott, C Miller, M Thomas.

Parish/North East Derbyshire District Council Councillor W Armitage

Derbyshire County Councillor B Lewis

S. Atkinson (Parish Clerk)

Members of the Public – 9

251/21 Apologies for absence

There were no apologies for absence.

252/21 Variation of Order of Business

There was no variation in the order of business.

253/21 Declaration of Members Interests and Requests for Dispensation

Interests were declared and relevant forms completed and dispensations confirmed as follows (NB: during the coronavirus pandemic, 'Interest' forms may not be signed).

- District/Parish Councillor W Armitage – Planning (dispensation granted to May 2023)
- Cllr E Willmot – Planning application 21/00125/TPO
- Cllr S Dronfield – Planning application 21/00115/FLH
- Cllr Mrs R Early – Sports Pavilion Lease Car Park SLA and Access Easement
- Cllr C Miller – Sports Pavilion Lease, Car Park SLA and Access Easement
- Cllr M Thomas – Milltown TPO
- Cllr Mrs H Boffy – Section 137 Grants
- Cllr W Armitage – Local Council Award Scheme

254/21 Recording and Filming of Council and Committee Meetings

Members of the Public and Councillors were reminded that:-

The right to record, film and to broadcast meetings of the council, committees and subcommittees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. Meetings or parts of meetings from which the press and public are excluded may not be filmed or recorded. Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner.

255/21 Public Speaking

On behalf of Ashover Parish Council, the Chairman gave a Statement on NEDDC Tree Preservation Order No. TPO278/2021 for a blanket TPO at Milltown as follows:-

“At a Parish Council Meeting held in March 2019, Ashover Tree Group put forward a proposal for a Tree Protection Order for an area covering part of Milltown in accordance with the national 'Tree Charter' initiative, which was supported by Members, and in June 2019 it was agreed that the proposal would be included in the Ashover Parish Neighbourhood Plan Review. At this time Ashover Tree Group had been a working group of Ashover Parish Council since 2015.

In September 2019, Ashover Tree Group reported that the Milltown TPO had been rejected by North East Derbyshire District Council and the group had lodged an Appeal against the decision. In November 2019 Ashover Parish Council sent an email to the Planning Authority requesting that it responds to the Tree Group's Appeal application.

On publication of the Neighbourhood Plan Review in November 2019, it was brought to Members' attention that no consultation on the Milltown TPO proposal had taken place with landowners. As a consequence, that part of the Neighbourhood Plan Review was withdrawn, as shown in Minute 192/19 of the Parish Council Meeting held in December 2019.

At the Parish Council Meeting held in June 2020, it was resolved that Ashover Tree Group would cease to be a working group of Ashover Parish Council with effect from 01 July 2020 to enable it to work freely on projects without procedural and insurance limitations. At that meeting, a tree group representative gave an overview of the proposed Milltown TPO and that it was being progressed with the District Council by the Group.”

Members of the public spoke on a NEDDC Tree Preservation Order No. TPO278/2021 for a blanket TPO at Milltown and on repair works undertaken by Derbyshire County Council to address surface water problems on Far Hill.

County Councillor B Lewis reported on a £120million highways investment programme and that capital projects were underway along with ongoing highway repairs. District/Parish Councillor W Armitage reported that the District Council's Local Plan was now with the Inspector, repairs to Rykneld houses were ongoing, the District Council had purchased 6 recycling lorries to maintain the service as the contractor had gone into administration, that spring water would be subject to 'testing' by Environmental Health and the garages at Dovecotes were to be repaired by Rykneld. The District/Parish Liaison Meeting would be held on 26/03/2021. Spring water 'testing' would be placed on the agenda for 20/04/2021. Eight crimes had been reported for January 2021.

256/21 Exclusion of Public

There were no items on the agenda taken in exclusion.

25721 Minutes

The Minutes of the Ordinary Parish Council Meeting held 16 February 2021 were put forward and it was proposed and seconded that the Minutes be approved as a correct record. Resolution: That the Minutes of the Ordinary Parish Council Meeting held 16 February 2021 are approved as a correct record.

Cllr M Thomas did not take part in discussions on the following item.

258/21 Planning

Consideration was given to the NEDDC Tree/Woodland Protection Order at Milltown reference NEDDC/TPO278/2021.

Resolution: That North East Derbyshire District Council revokes the Tree Preservation Order no. NEDDC/TPO278/2021 and that full consultation and discussion is undertaken with all landowners affected by the proposal, prior to any further Tree Preservation Order being issued by the District Council on the Milltown area and parish.

259/21 Planning Applications

Cllr E Willmot did not take part in discussions on the following application

Application Number: [21/00125/TPO](#)

Proposal: Application to remove 2no Beech, 1no Horse chestnut, 1 Willow and the pruning of 1 Norway maple covered by TPO No1 area A1

Address: The Bourne Moor Road Ashover Chesterfield

Applicant: Guy Robinson

Case Officer: Alice Lockett

Comments: Ashover Parish Council requests that an inspection and assessment is undertaken on the proposal by a qualified Arboriculturist.

Application Number: [21/00113/FL](#)

Proposal: Change of use of barn buildings into a 1 three bed dwelling and double garage with office, and associated landscaping (Private drainage system)

Address: Beechfield House Milken Lane Far Hill Ashover

Applicant: John Dicks

Case Officer: Emily Cartwright

No Comments

Application Number: [21/00152/FLH](#)

Proposal: Demolition of conservatory and construction of 2 storey timber clad extension with Juliet balcony to rear

Address: Quarry Farm Alton Hill Alton Chesterfield

Applicant: Day

Case Officer: Alice Lockett

No Comments

Application Number: [21/00160/FL](#)

Proposal: Application for a timber framed barn for sheltering sheep and storing implements and hay seed

Address: Charlestown Jagers Lane Darley Moor Matlock

Applicant: Mr and Mrs Moore

Case Officer: Emily Cartwright

No Comments

Application Number: [21/00194/LB](#)

Proposal: Application for listed building consent for internal works including lift, new WC and cloakroom, addition of en suite in bedroom and new rear access (Listed Building)

Address: West Wing Overton Hall Coach Road Overton

Applicant: Mr Steve Wright

Case Officer: Asbury Planning

No Comments

Cllr S Dronfield did not take part in discussions on the following application

Application Number: [21/00115/FLH](#)

Proposal: Chalet for the enjoyment of the main residence only

Address: Butterley Farm Bungalow Butterley Lane Ashover Chesterfield

Applicant: Mr David Bown

Case Officer: Alice Lockett

No Comments

Application Number: [21/00090/FL](#)

Proposal: Construction of a soil mound for screening purposes

Address: The Oaks Amber Lane Slack Ashover

Applicant: Mr Mark Brown

Case Officer: Asbury Planning

No Comments

APPEAL

Town and Country Planning Act, 1990

Appeal By: Mr Perez

Site at: 1 Overton Lodge Jetting Street Milltown Ashover

Proposal: Change of use of land to create 2 no. parking spaces (Resubmission of 20/00125/FL)

Comments to reach Inspectorate by 18/03/2021.

Ashover Parish Council Comments on application:-

20/00125/FL "No comment."

[20/00446/FL](#) "Ashover Parish Council considers that the proposal does not comply with Ashover Parish Neighbourhood Plan Policies AP1 and AP13."

Comments: Ashover Parish Council considers that the proposal does not comply with Ashover Parish Neighbourhood Plan Policies AP1 and AP13.

260/21 Health and Safety

Consideration was given to the following items:

- Heating and weekly checks of six defibrillators sited around the parish
- Re-opening of the hard courts on 29/03/2021 following lockdown
- First Aid Qualification course for the Chairman

Resolution:

- (i) **That weekly monitoring of the six defibrillators sited around the parish continues.**

- (ii) That the hard courts are re-opened on 29/03/2021 in line with Government Guidance and that the Covid-19 Risk Assessment is approved.
- (iii) That the Chairman is booked onto a First Aid Course at a cost of £80.00.

261/21 Parish Council Maintenance/Events

Consideration was given to the following items:

- The Hard Courts surface was laid in 2009 and had deteriorated over the winter period. The installation contractor had inspected the surface and advised a pressure wash, re-paint and seal to extend the surface's life by 3-5 years.
- Reinstatement of a slab under a picnic table.
- Floodlight card issue.
- Use of the playing field by a Parish Hall Hirer.
- Draft Grit Bin Policy and Procedure.

Resolution:

- (i) That, having regard to Financial Regulation 11.1d)
“When applications are made to waive financial regulations relating to contracts to enable a price to be negotiated without competition the reason shall be embodied in a recommendation to the council.”
a Contract is awarded to Fosse Contracts Ltd. in the sum of £7,800 plus vat for pressure wash, binder coat, surface paint, tennis courts and netball court markings and 3no. first quality tennis nets supplied. The pressure washing to be undertaken immediately and painting/binder coat to take place in good weather conditions in May 2021.
Fosse Contracts was a national company with 40 years' experience working to a high standard in a specialist field, had installed the surface in 2009, had undertaken regular maintenance since that time with no negative issues arising and would meet 'tight' deadlines for completion of the contract to prevent disruption of play over the spring and summer.
- (ii) That the £9,669 Coronavirus restrictions grants received from NEDDC towards the sporting facilities is earmarked for the hard courts.
- (iii) That the reinstatement of a slab under a picnic table on the playing field is confirmed.
- (iv) That the cost of unused floodlight cards that were purchased prior to the national Coronavirus 'lockdown', may be reimbursed upon return of the unused cards.
- (v) That use of the playing field by a Parish Hall Hirer is refused as the Parish Council's Public Liability Insurance would not cover the proposed use.
- (vi) That a policy on Special Events and Activities is drawn up based on 'BHIB' Insurance Guidelines and presented to the Annual Council Meeting on 04/5/2021.
- (vii) That a Grit Bin Policy and Procedure is presented to the Annual Council Meeting on 04/05/2021.

262/21 Ashover School Traffic Proposals

A response had been received from Derbyshire County Council on traffic proposals (Minute 060/20) and this had been forwarded to Primary School Governors for comment. Further to Minute 239/21 a suggestion had been put forward to Derbyshire County Council for possible traffic alleviation measures, but this had been rejected.

Resolution: That the Primary School is requested to ensure that all new parents/carers are aware of parking facilities on the Milken Lane Car Park.

263/21 Junior Camp – Tennis Chesterfield

The Junior Tennis Coaching camp would take place week commencing 12/04/2021.

Resolution: That no charge is made for the hard courts hire for the week commencing 12/04/2021 in support of Junior Sport.

264/21 Consultation from North East Derbyshire District Council

A consultation had been received on Local Government (Miscellaneous Provisions) Act 1982 Proposed Regulation of Sex Shops, Sex Cinemas and Sexual Entertainment Venues.

Noted

265/21 Neighbourhood Plan Review

No further action would be taken until the District Council's Local Plan had reached 'made' status. The final report had been made in relation to the Groundwork UK grant.

Noted

Cllrs Mrs R Early and C Miller did not take part in any discussion on the following item

266/21 Sports Pavilion Lease

Ashover Parish Hall CIO was awaiting a report from its surveyor.

Noted

Cllrs Mrs R Early and C Miller did not take part in any discussion on the following item

267/21 Car Park Service Level Agreement and Access Easement

In accordance with Minute 242/21 the Parish Council's solicitor has been requested to proceed with a service level agreement on trust land on the car park at an estimated cost of £1250-£1750 plus vat and disbursements. An estimate of cost on an 'Easement' over trust land on the car park including the access point would £1000-£1500.

Resolution: That the clerk is authorised to progress an Access/Trust Land Easement on the Car Park with BRM Solicitors up to the value of £1500.00.

268/21 Climate Change

The working group had met and were working on developing the Action Plan.

Noted

269/21 News Items

Items for the Annual Report 2020/2021 had been requested for submission no later than 01/04/2021.

Noted

270/21 Book Swap for Residents

A resident had put forward an idea for a 'Book Swap' Point in Ashover village.

Resolution: That a sum of up to £150 is allowed for installation of shelving in the Information Point to allow for a 'Book Swap'.

Cllr W Armitage did not take part in any discussion on the following item

271/21 Local Council Award Scheme

An updated draft submission had been circulated to Members for consideration.

Resolution: That Ashover Parish Council confirms that it has met all the requirements under the Local Council Award Scheme at 'Foundation' and 'Quality' level i.e.

Foundation: Standing Orders, Financial Regulations, Code of Conduct, Register of Interest, Publication Scheme, Last Annual Return, Transparent information about council payments, Calendar of Meetings, Minutes, Agendas, Budget and Precept Information, Complaints Procedure, Accessibility Statement, Privacy Notice, Councillor Contact Details, Acton Plan, Consulting the Community, Council Activities, Planning, Risk Management, Register of Assets, Staff Contracts, Insurance, Disciplinary and Grievance Procedures, Training.

Quality: Draft Minutes, Health and Safety Policy, Equality Policy, Councillor Profiles, Community Engagement Policy, Grant Awarding Policy, Annual Parish Meeting, Action and Business Plans, Newsletters and Annual Report and bulletins, community planning, Scheme

of Delegations, Election Criteria, Annual Report distribution, Customer Service, Qualified Clerk, Appraisals Process, Training Policy.

The Clerk left the meeting and did not take part in the following item

272/21 Annual Report 2020/2021

Consideration was given to design, printing and circulation of the report.

Resolution: That design, including website copy, is undertaken by K Atkinson at a cost of £350.00 and printing and circulation to every household is undertaken by Whittington Moor Printing Works.

The Clerk returned to the meeting

It was proposed and seconded that Ashover Parish Council Standing Order 3(x) be suspended [8.30pm] and the meeting continued.

Cllr W Armitage did not take part in any discussion on the following item

273/21 Derbyshire Association of Local Councils

Consideration was given to the Annual Subscription.

Resolution: That basic annual subscription to Derbyshire Association of Local Councils is renewed at a cost of £444.72.

Cllr Mrs H Boffy did not take part in any discussion on the following item and left the meeting.

274/21 Section 137

An application had been received from Ashover W.I. for grant aid toward a 'Zoom' remote meeting platform annual subscription.

Resolution: That a Section 137 grant of £143.88 is made to Ashover W.I. for a 'Zoom' remote meeting platform annual subscription.

Cllr Mrs H Boffy returned to the meeting.

275/21 Training

A list of Derbyshire Association of Local Council's Training opportunities had been circulated to all Members.

Noted

276/21 Clerk's Report

The Clerk's report included the Derbyshire Association of Local Council's Newsletter and publications available for reading.

Noted

277/21 Councillor Audit

The audit had been undertaken remotely, due to Government Restrictions, and in accordance with Financial Regulation 2.2 and General Data Protection Regulations, with no matters arising.

Resolution: That the quarterly Councillor Audit on Finance and General Data Protection Regulations, with no matters arising, is noted.

278/21 Caretaker Overtime Review

In accordance with Minute 152/20 Caretaker overtime during the Coronavirus Pandemic was reviewed.

Resolution: That no further overtime payments are made at this time.

279/21 Fees and Charges

A review of all fees and charges was undertaken including the courts, floodlights, cemetery and allotments.

Resolution: That all fees and charges remain at the 2020 level for the courts, floodlights, cemetery and allotments until the next review in March 2022.

The Clerk left the meeting and did not take part in the following item.

280/21 Annual Salary and Wage Review

In accordance with employee contracts, a review of salaries and wages with effect from 01/04/2021 was undertaken.

Resolution:

- (i) **That the Lengthman/Caretaker receives the national living wage of £8.91 per hour with effect from 01/04/2021 an increase of 2.2%.**
- (ii) **That the Clerk/RFO/Burials receives a 2.2% increase in salary with effect from 01/04/2021.**

The Clerk returned to the meeting.

281/21 Monthly Financial Report

A budget appraisal and report/reconciliation from the computerised accounts detailing account balances, cheques/transactions issued/authorised and cheques received and any outstanding receipts considered. The report was put forward for signature by the Chairman. Details of any cheques signed or for signature by authorised Councillors and BACS invoices were confirmed.

Resolution: That the Financial Report for February 2021 is confirmed and signed by the Chairman and that cheques/BACS authorised by designated signatories, are confirmed.

DATE	PAYEE	GOODS/SERVICE	TOTAL (£)
01/02/2021	NEST	Pensions Contributions	81.58
04/02/2021	Eon	Public WC electricity	84.81
09/02/2021	GE Willmot	Parish Maintenance/Gritting	3752.40
11/02/2021	Salisbury & Wood	4 tons Road Salt	451.20
11/02/2021	Whittington Moor Printers	Grit Bin Notices x 40	345.60
15/02/2021	Eon	Pavilion electricity	43.00
17/02/2021	NEDDC	Dog Bin Servicing	628.06
17/02/2021	NALC	LCAS registration fee	60.00
22/02/2021	Eon	Pavilion gas	42.70

THE MEETING CLOSED AT 8.50 PM