

## **ASHOVER PARISH COUNCIL**

Minutes of the Ordinary Parish Council Meeting held remotely

Via the 'Zoom' Platform (Meeting ID: 861 4580 1925 Password: 458359)

Commenced 6.00p.m.on **Tuesday 16 JUNE 2020**

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### **PRESENT**

Cllrs E Willmot (Chairman), R Fidler (Vice-Chairman), Mrs H Boffy, S Dronfield, N Early, Mrs R Early, Mrs L Hunter-Bott, C Miller, M Thomas.

Parish/NEDDC District Cllr W Armitage

DCC Cllr B Lewis

S. Atkinson (Parish Clerk)

Members of the Public – one

The Chairman requested that Members hold a minute's silence in remembrance of Mr Ian Gaunt, a former Parish Councillor and Chairman, who had sadly passed away following a period of ill health.

### **1. 051/20 Apologies for absence**

There were no apologies for absence.

### **2. 052/20 Variation of Order of Business**

There was no variation in the order of business.

### **3. 053/20 Declaration of Members Interests and Requests for Dispensation**

Interests were declared and relevant forms completed and dispensations confirmed as follows:-

- District/Parish Cllr W Armitage – Planning (dispensation granted to May 2023)

### **4. 054/20 Recording and Filming of Council and Committee Meetings**

Members of the Public and Councillors were reminded that:-

The right to record, film and to broadcast meetings of the council, committees and subcommittees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. Meetings or parts of meetings from which the press and public are excluded may not be filmed or recorded. Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner.

### **5. 055/20 Public Speaking**

A member of the public spoke on application [20/00371/FLH](#) Application for New Garage to front of site and Refurbishment of Existing Bungalow including addition of first floor dormers at front and rear and conversion of loft (Amended Plans) at Carbery Wood Kelstedge Lane Brockhurst Ashover.

District/Parish Cllr W Armitage reported on a successful parish litter pick on 13/06/2020 and on North East Derbyshire District Council action during the coronavirus pandemic.

Seven parish crimes had been reported for April 2020.

### **6. 056/20 Exclusion of Public**

There were no items on the agenda taken in exclusion.

### **7. 057/20 Minutes**

The Minutes of the Annual Council and Ordinary Parish Council Meetings held 19 May 2020 were put forward and it was proposed and seconded that the Minutes be approved as a correct record.

**Resolution: That the Minutes of the Annual Council and Ordinary Parish Council Meetings held 19 May 2020 are approved as a correct record.**

### **8. 058/20 Planning**

Application Number: [20/00371/FLH](#)

Proposal: Application for New Garage to front of site and Refurbishment of Existing Bungalow including addition of first floor dormers at front and rear and conversion of loft (Amended Plans)

Address: Carbery Wood Kelstedge Lane Brockhurst Ashover

Applicant: Mr Simon Oxspring

Case Officer: Alice Lockett

**Comments** Ashover Parish Council expresses concern at the restricted nature of the access onto the main road from Kelstedge Lane. Additionally, Members expressed concern at the size of the proposal and its impact on surrounding countryside, together with the loss of privacy to the neighbouring property and the lack of clarification on any proposed treatment of boundaries to the property.

Application Number: 20/00360/AFULD

Proposal: Application for prior notification of a proposed dry manure store

Address: Marsh Green Farm Shop Ltd Matlock Road Kelstedge Ashover

Applicant: Marsh Green Farm Estates Ltd

Case Officer: Emily Cartwright

**No Comments**

Application Number: 20/00395/TPO

Proposal: Application to Crown Lift to highway Specification, Crown Clean and Prune and Remove regeneration Stem Growth from 1no Oak Tree (T1) covered by NEDDC TPO 268

Address: Land South Of Moorways Ashover Road Kelstedge Ashover

Applicant: JAB Short Ltd

Case Officer: Alice Lockett

**No Comments**

Application Number: 20/00213/FL

Proposal: Replacement of stable building with agricultural building to provide livestock shelter and fodder storage, along with formation of track and apron (Affecting Public Right of Way/Amended Title)

Address: Brockhurst Grange Eaton Lane Brockhurst Ashover

Applicant: Mr J Elliott

Case Officer: Emily Cartwright

**Comments** Ashover Parish Council requests that access to the Public Right of Way is maintained and that agricultural justification for the proposal is sought.

Attention was drawn to Ashover Parish Neighbourhood Plan Policy AP16 (Dry Stone Walls) when considering future applications.

**Noted**

## **9. 059/20 Health & Safety**

Personal Protective Equipment (PPE) and cleaning supplies had been purchased at a total cost of £252.05.

Risk Assessments and information and hygiene notices had been drawn-up for employees, the Public Toilets and for the Sports Pavilion in conjunction with the Parish Hall.

A flushing mechanism for one of the Public Toilets required replacement.

Ashover Parish Hall sought approval for a 'Fire Eater/Dancer' performance on the hardstanding to the rear of the Hall in 2021.

**Resolution:**

- (i) That the purchase of PPE and health and safety equipment is approved.**
- (ii) That Risk Assessments and associated actions are noted.**
- (iii) That a new wc flushing mechanism is purchased from Wallgate.**
- (iv) That agreement is given for a 'Fire Eater/Dancer' performance on the hardstanding to the rear of the Hall in 2021, subject to sufficient Marshals being in attendance to ensure the safety of members of the general public accessing the playing field.**

## **10.060/20 Ashover School**

Consideration was given to the next steps for traffic proposals put forward by Ashover Primary School following public consultation.

**Resolution: That the Traffic Proposals document is submitted to Derbyshire County Council for consideration and response.**

## **11.061/20 Parish Council Maintenance**

A request had been received for a dog bin outside The Black Swan, to prune lower branches from a Cedar tree in the cemetery and approval was sought for payment of the PHS water management system in the public toilets.

**Resolution:**

- (i) That no further dog bins are provided at this time due to provision and emptying costs.
- (ii) That Planning Permission is sought for removal of two lower branches on a Cedar tree in the cemetery.
- (iii) That payment of the PHS water management system invoice in the sum of £484.46 is approved.

#### **12.062/20 Parish Issues**

Consideration was given to an historic stone wall in Milltown, land adjacent a Right of Way in Ashover Hay and the ACPO action group closure and allocation of funds (Minute 043/20). It was noted that the first Climate Change Working Group Meeting organised by the Derbyshire Association of Local Councils would take place on 23/06/2020.

#### **Resolution:**

- (i) That a letter is sent to the owner of the stone wall in Milltown, drawing attention to its historic value and character.
- (ii) That the concerns raised by a resident in Ashover Hay regarding work adjacent a right of way are noted as DCC and NEDDC had been notified.
- (iii) That a letter is sent to ACPO supporting allocation of remaining funds to the Ashover Footpaths and Bridleways group following closure of the action group.
- (iv) That Climate Change is included on the July agenda.

#### **13.063/20 CCTV**

Consideration was given to installation of an extension from the Parish Hall internet to allow remote access to the Sports Pavilion cctv by authorised Officers.

**Resolution: That the feasibility of remote access to the Sports Pavilion cctv is investigated further.**

#### **14.064/20 Cricket Club**

The Parish Council's Solicitor had advised that an assignment of the existing lease from Ashover Cricket Club to Ashover Barbarians Cricket Club was not required for the name change. Any amendment to the current lease would require a renewal lease by reference.

**Resolution: That the current lease is allowed to expire on 01/01/2031 without alteration or amendment.**

#### **15.065/20 Accessibility**

Consideration was given on the need for compliance with Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018, a draft Accessibility Statement and website design to achieve compliance.

#### **Resolution:**

- (i) That the current website, hosted by '2commune', is upgraded to its new template and that '2commune' transfers all documents to the new website at a cost of £750.00.
- (ii) That 'accessible' software is purchased at £250 plus an annual licence at a cost of £250 per year.

#### **16. 066/20 Tree Working Group**

The Tree Working Group had considered the terms of reference and insurance implications applicable to a working group of a Parish Council and found the

administrative constraints to be onerous. The group therefore proposed that, with effect from 01/07/2020, it would no longer be a working group of Ashover Parish Council, to enable it to work freely on projects without procedural and insurance limitations. Periodic reports would continue to be submitted to the Parish Council for information and these would be published on the Parish Council's website.

*Standing Orders were suspended and DCC Cllr B Lewis joined the meeting at 7.30pm.*

DCC Cllr Lewis reported on action taken by Derbyshire County Council (DCC) during the coronavirus pandemic and associated costs and Government grants to support initiatives in the county. Highway work continued to be undertaken and Government funding had been received to support a county cycle scheme initiative. The Chairman thanked Cllr Lewis for the support DCC had shown during the pandemic.

*DCC Cllr B Lewis left the meeting and Standing Orders resumed at 7.41pm.*

#### **066/20 Tree Working Group continued.**

The Tree Group Representative gave an overview of the proposed Milltown Tree Preservation Order (TPO) and that this was being progressed with NEDDC.

**Resolution: That the Tree Working Group ceases to be a working group of Ashover Parish Council with effect from 01/07/2020.**

#### **17.067/20 Section 137**

No applications had been received.

#### **18.068/20 Annual Report 2019/2020**

Consideration was given to the draft report prior to design, printing and circulation.

**Resolution: That locations of the dog bins is included.**

*It was proposed and seconded that Ashover Parish Council Standing Order 3(x) be suspended [8.00pm] and the meeting continued.*

#### **19. 069/20 Training**

The DALC training schedule was received.

#### **20.070/20 Parish Clerk's Report**

Consideration was given to the report including DALC/NALC circulars and 'Zoom' meeting notes and Footpaths Group report.

**Noted**

#### **21.071/20 Finance**

A budget appraisal and report/reconciliation from the computerised accounts detailing account balances, cheques/transactions issued/authorised and cheques received and any outstanding receipts considered. The report was put forward for signature by the Chairman. Details of any cheques signed or for signature by authorised Councillors and BACS invoices were confirmed.

**Resolution:**

- (i) That the Financial Report for May 2020 is confirmed and signed by the Chairman**
- (ii) That cheques/BACS authorised by designated signatories, are confirmed.**

DATE	PAYEE	GOODS/SERVICE	TOTAL (£)
04/05/2020	Employees	Salary/Reimbursements	1946.51
05/05/2020	NEST	Pension Contributions	81.58
06/05/2020	Eon	Public Toilets electricity	65.23
07/05/2020	British Gas	Pavilion Gas	142.99
07/05/2020	R Fidler	Earphones x 2 for tablets	17.60
14/05/2020	Muktubs	Cemetery skip	126.00
15/05/2020	Eon	Pavilion electricity	43.00
18/05/2020	R Fidler	Headset x 1 for tablet	13.49
18/05/2020	Whittington Mr Printers	Postage Covid19 letter	409.49
20/05/2020	SLCC	Accessibility training	156.00
21/05/2020	J Booth	Cemetery Tree Survey	540.00
21/05/2020	Muktubs	Cemetery skip	126.00

THE MEETING CLOSED AT 8.05 PM