

## **ASHOVER PARISH COUNCIL**

Minutes of the Ordinary Parish Council Meeting held in Ashover Sports Pavilion on  
**Tuesday 19 OCTOBER 2021 at 7.15 pm**

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## **PRESENT**

Councillors E Willmot (Chairman), R Fidler (Vice-Chairman), Mrs H Boffy, J Cook, S Dronfield, N Early, Mrs R Early, C Miller.  
Parish/North East Derbyshire District Council Councillor W Armitage  
S. Atkinson (Parish Clerk)  
Members of the Public – 2

A minute's silence was held for former District Councillor Peter Ramshaw, who had recently passed away.

### **110/21 Apologies for absence**

Apologies for absence were received from Councillor Mrs L Hunter-Bott and Derbyshire County Councillor B Lewis.

### **111/21 Variation of Order of Business**

There was no variation in the order of business.

### **112/21 Declaration of Members Interests and Requests for Dispensation**

Interests were declared and relevant forms completed and dispensations confirmed as follows:

- District/Parish Councillor W Armitage – Planning (dispensation granted to May 2023)
- Cllr C Miller – Parish Hall Representation (dispensation granted to May 2023)
- Cllr Mrs R Early – Pavilion Lease and Car Park SLA
- Cllr S Dronfield – Pavilion Lease and Car Park SLA
- Cllr E Willmot – Ashover Community Medical Centre Lease

### **113/21 Recording and Filming of Council and Committee Meetings**

Members of the Public and Councillors were reminded that:-

The right to record, film and to broadcast meetings of the council, committees and subcommittees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. Meetings or parts of meetings from which the press and public are excluded may not be filmed or recorded. Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner.

### **114/21 Public Speaking**

Members of the public addressed the Parish Council on issues relating to the Community Workshop/Men's Shed initiative and Footpaths and Bridleways maintenance. The Parish Council would request more financial support for Rights of Way maintenance under the Minor Maintenance Agreement with Derbyshire County Council.

District Councillor W Armitage reported on maintenance issues, Derbyshire Association of Local Councils and Planning.

The Clerk had attended the District/Parish Liaison Group and reported on the new North East Derbyshire District Council 'Code of Conduct for Councillors' adopted in July 2021. The District Council proposed training on the new 'Code' for Parish Councils.

Seven crimes were reported for August 2021.

### **115/21 Exclusion of Public**

In view of the confidential nature of the business to be transacted under item 11 'Confidential' on the agenda, a resolution would be passed to exclude the press and public from the meeting in accordance with the Public Bodies (Admissions to Meetings) Act 1960, s1.

### **116/21 Minutes**

The Minutes of the Ordinary Parish Council Meeting held 21 September 2021 were put forward and it was proposed and seconded that the Minutes be approved as a correct record.

**Resolution: That the Minutes of the Ordinary Parish Council Meeting held 21 September 2021 are approved as a correct record.**

### **117/21 Planning**

**Application Number:** [21/00582/FL](#)

**Proposal:** Proposed 2 bedroom/1 office gatekeeper cottage (revised scheme of 20/00524/FL)

**Address:** Matlock Farm Park Jaggers Lane Darley Moor Matlock

**Applicant:** Miss Laura Nash

Case Officer: Asbury Planning

**No Comments**

**Application Number:** [21/01023/DISCON](#)

**Proposal:** Application to discharge condition 3 (landscaping scheme) and condition 5 (storage of plant and materials) of planning permission 21/00255/FL

**Address:** Matlock Farm Park Jaggers Lane Darley Moor Matlock

**Applicant:** Mr Allan Finlay

Case Officer: Graeme Cooper

**No Comments**

**Application Number:** [21/01185/FL](#)

**Proposal:** Application for new kiosk and shop

**Address:** Matlock Farm Park Jaggers Lane Darley Moor Matlock

**Applicant:** Matlock Farm Park

Case Officer: Development Control

**No Comments**

**Application Number:** [21/01002/FL](#)

**Proposal:** Agricultural barn for cattle

**Address:** North Carolina Farm Lant Lane Tansley Matlock

**Applicant:** Mr T Neville

Case Officer: Asbury Planning

**No Comments**

**Application Number:** [21/00996/FL](#)

**Proposal:** Application for an agricultural building to house a spray washdown facility.

**Address:** Highoredish Farm Coldharbour Lane Ashover Chesterfield

**Applicant:** Mr J Watson

Case Officer: Development Control

**No Comments**

**Application Number:** [21/01140/FL](#)

**Proposal:** Application for light grey render external walls on front and light grey render elevation to one side

**Address:** CEG Laboratories Matlock Road Kelstedge Ashover

**Applicant:** Dr Jamie Cutting

Case Officer: Development Control

**No Comments**

**Application Number:** [21/01144/FL](#)

**Proposal:** Wild camp site with tented camping area and 20 timber pods (Major Development)

**Address:** Poorlots Quarry Lickpenny Lane Ashover

**Applicant:** Mr M Slack

Case Officer: Development Control

**Comments:** Ashover Parish Council is concerned that the 'wild' aspect of the camping may impact the surrounding environment, including fire hazards and hygiene issues arising from

**human waste. If permission is granted, then Ashover Parish Council requests that conditions are imposed regulating these environmental issues.**

**Application Number:** [21/01119/FLH](#)

**Proposal:** Application for single storey bedroom and sun lounge extension (revised scheme of 21/00259/FLH)

**Address:** Nether Highoredish Farm Berridge Lane Ashover Chesterfield

**Applicant:** Mr N.Roberts

Case Officer: Alice Lockett

**No Comments**

**Application Number:** [21/00961/FLH](#)

**Proposal:** Application to replace the existing willow fence with a new Omega Lattice top fence

**Address:** 6 Milltown Court Fallgate Milltown Ashover

**Applicant:** Mr Barry Broughall

Case Officer: Development Control

**No Comments**

**Application Number:** [21/01151/FL](#)

**Proposal:** Application for the conversion of agricultural workshop to dwelling and installation of Klargester Bio Disc sewage treatment plant (Private Drainage System)

**Address:** Spitewinter Farm Matlock Road Spitewinter Ashover

**Applicant:** Mr Richard Marriott

Case Officer: Development Control

**No Comments**

**Application Number:** [21/00992/FLH](#)

**Proposal:** Application for single storey and two storey rear extensions and loft conversion including dormer windows to front and rear and juliet balcony to side.

**Address:** 2 Stubben Edge Lane Littlemoor Ashover Chesterfield

**Applicant:** Wemyss

Case Officer: Development Control

**No Comments**

**Application Number:** [21/01177/LDC](#)

**Proposal:** Application for an existing Certificate of Lawful Use of land as garden

**Address:** Highfield Barn Hilltop Road Ashover Chesterfield

**Applicant:** Dr Grant Adams

Case Officer: Development Control

**No Comments**

**Application Number:** [21/01171/RM](#)

**Proposal:** Variation of Condition 1 of 18/00051/RM - substitution of house type for Plot 9.

**Address:** Land Between Priory Cottage And The South East Side Of Ambervale Flats Moor Road Ashover

**Applicant:** Mr Donald A Clapham

Case Officer: Development Control

**No Comments**

**Application Number:** [21/01187/FL](#)

**Proposal:** Application to regularised the retention of a building and silo housing a bio-mass boiler and wood chippings.

**Address:** Amber House Vernon Lane Kelstedge Ashover

**Applicant:** Mr Steven Watson

Case Officer: Development Control

**No Comments**

**Application Number:** [21/01109/CUPDMB](#)

**Proposal:** Notification of prior approval for change of use of agricultural building to two dwellings

**Address:** Greenhouse Farm Coach Road Overton Ashover

**Applicant:** Alan Hutchinson

Case Officer: Emily Cartwright

**No Comments**

### **118/21 Parish Council Meeting Commencement Time**

Members considered bringing the commencement time for Parish Council Meetings forward by 15 minutes to 7.00pm and email communications.

**Resolution:**

- (i) **That Ashover Parish Council Ordinary Meetings commence at 7.00pm on the third Tuesday of the month (except August) and that Parish Council Surgeries are held from 6.45pm prior to the meeting.**
- (ii) **That all Parish Council email is communicated through Gmail accounts.**

### **119/21 Health and Safety**

Safety of dead trees along Narrowleys Lane would be referred to Derbyshire County Council.

### **120/21 Representation**

**Resolution: That Councillor J Cook is included as a representative for Health & Safety, Parish Appearance and Highways and Pavements.**

### **121/21 Parish Maintenance/Events**

The following items were considered:-

- Ashover Parish Artefacts/History/Memorabilia Exhibition - Taking place in The Fabric, Ashover Parish Hall on Saturday 23 October 2021 from 10am to 4pm.
- Queen's Jubilee June 2022 and Tree Planting - the next working group meeting would take place on 09/11/2021.
- Christmas Event 2021 – Taking place on 05/12/2021, organisation was ongoing and a grant applied for to the Ashover Community Medical Centre Ltd.
- Wallgate Handwash Units contract (Public Toilets)
- Request for a 'bad weather' clause for court bookings.

**Resolution:**

- (i) **That the Milken Lane car park is used for the Jubilee Event along with other parking that may be available locally.**
- (ii) **That a Field Maple or Hornbeam Tree is planted for the Jubilee at a location to be confirmed.**
- (iii) **That a 3 year contract is entered into with Wallgate Ltd. for service of the 3 handwash units in the Public Toilets at a cost of £997.50 per year.**
- (iv) **A request for a 'bad weather' clause for court bookings was denied.**

### **122/21 Neighbourhood Plan Review**

No further action would be taken until the District Council's Local Plan had reached 'made' status.

**Noted**

### **123/21 Sports Pavilion Lease**

The draft lease had been submitted to the Parish Council's solicitor and a report had been received and circulated to all Members of the Parish Council. The solicitor had asked if a survey/land search would be required. The current co-operation agreement expired at the end of October 2021.

**Resolution:**

- (i) **That the Solicitor is advised that no land search/survey would be required for the Pavilion Lease due to knowledge of the building from inception to date.**
- (ii) **That the co-operation agreement for the Sports Pavilion is updated and extended to the end of the year, or before if a lease is signed,**

### **124/21 Car Park Service Level Agreement**

Ashover Parish Hall had requested an explanation of the agreement in simple terms and the Parish Council's Solicitor would provide this in due course and this would be presented to the next Liaison Group Meeting.

**Noted.**

Councillor R Fidler, Vice-Chairman, took the Chair.

*(Cllr E Willmot declared an interest and left the meeting. Standing Orders were suspended and Cllr Willmot returned briefly to answer questions on the agenda item. Standing Orders were then reinstated.)*

### **125/21 Ashover Community Medical Centre Lease**

Ashover Community Medical Centre Ltd. (ACMCL) had requested an extension to the Head Lease and Access Lease to 12.07.2211, a variation of the rent review mechanism and an alteration of the break dates within the lease.

**Resolution: That agreement is given to requests for extension of the ACMCL lease to 12/07/2211, for a variation of the rent review mechanism from an open market to RPI based review and for an alteration of the break dates within the lease. These changes would apply to both the Head Lease and Access Lease.**

Councillor E Willmot returned to the meeting and took the Chair.

### **126/21 Climate Change**

The working group had appointed another resident to fill a vacancy. Sufficient parking bays (74 in total) had been identified with no constraints on use and therefore the bike rack would be sited on the wider parking bay to the left of the entrance onto the car park; a grant for the bike rack was in progress. Following a discussion, the working group would review its title with a proposal to include the word 'Biodiversity'.

**Noted.**

### **127/21 News Items**

Newsletter no. 2 (Autumn) had been circulated via the Parish Council website and social media.

**Noted.**

### **128/21 Section 137**

An application had been received from Ashover Seniors. Further grants to community groups to support Christmas activities were considered.

**Resolution:**

- (i) That £50 is granted to Ashover Seniors under Section 137 (Local Government Act 1972).**
- (ii) That £25 is granted to Ashover Parochial Church Council for floodlighting the outside of the Church during the Christmas Event on 05/12/2021.**
- (iii) That £25 is granted to Ashover Acorns for Christmas activities.**
- (iv) That £25 is granted to Ashover Lunch Club for Christmas activities.**

### **129/21 Training**

The Derbyshire Association of Local Council's Training Schedule had been circulated.

**Noted.**

### **130/21 Clerk's Report**

The Clerk's report included the Derbyshire Association of Local Councils' (DALC) Newsletter, consultation from Derbyshire County Council on a claim to upgrade Public Footpath nos. 77 and 78 (part) to a bridleway, consultation from North East Derbyshire District Council on Taxi licencing and Parish Maintenance undertaken under delegated powers (Minute 018/21). The Administration Officer for DALC would be retiring after 26

years of service to the Association. Street lamp poppies were circulated along with guidelines from DCC. It was noted that the Remembrance Service would be held on 14/11/2021 at 10.45am in All Saints Church Ashover.

**Resolution:**

- (i) That, whilst Members raised no objections to a recent consultation i.e. “Wildlife and Countryside Act 1981 Claim to upgrade Public Footpath Nos. 77 and 78 (part) to bridleway – Parish of Ashover”, concern is highlighted that a section of this requires horses to cross a very busy stretch of road and particular attention should be made to the safety issue at this point.
- (ii) That a letter of thanks is sent to the Administration Officer at DALC.
- (iii) That street lamp poppies are put up around the parish following DCC guidelines.

**(It was proposed and seconded that Ashover Parish Council Standing Order 3(x) be suspended [9.15pm] and the meeting continued.)**

**131/21 Finance Committee**

The Minutes of the Finance Committee Meeting held 05 October 2021 were put forward and it was proposed and seconded that the Minutes be approved as a correct record.

Recommendations were resolved as follows:-

**Resolution:**

- (i) That £3,000.00 is transferred from code 1163 Contingencies to code 1158 Legal Fees.
- (ii) That, due to recent increases in energy charges, Floodlight Cards cost is increased from £2.60 each (one hour’s use) to £3.00 each (one hour’s use).
- (iii) That, having deliberated the budget for the Financial Year 2022/2023, an anticipated realistic income figure of £15,475.00 set against an anticipated expenditure figure of £93,047.00 plus earmarked reserves of £12,183.00, produced an annual Precept figure for 2022/2023 of £89,755.00. This represents a £6386.00 increase (approx. 7.6%) on the previous year due to provisions for Platinum Jubilee Celebrations (£5,000.00), additional cemetery maintenance (£2,000.00), increased energy charges (£700.00).
- (iv) That a proposed Precept Figure of £89,755.00 for the Financial Year 2022/2023 is put out to public consultation until 15/11/2021.
- (v) That, to allow remote meetings to take place when necessary, the status of the Finance Committee is changed to a Finance Working Group and that this group’s remit remains as a recommending body.
- (vi) That the cost of legal fees for preparation of the Pavilion Lease and Car Park Agreement do not exceed the budget allocation and any expenditure beyond that figure must be reviewed.

**132/21 Monthly Financial Report**

A budget appraisal and report/reconciliation from the computerised accounts detailing account balances, cheques/transactions issued/authorised and cheques received and any outstanding receipts considered. The report was put forward for signature by the Chairman. Details of any cheques signed or for signature by authorised Councillors and BACS invoices were confirmed.

**Resolution: That the Financial Reports for September 2021 is confirmed and signed by the Chairman and that any cheques/BACS authorised by designated signatories, are confirmed.**

DATE	PAYEE	GOODS/SERVICE	TOTAL (£)
01/09/2021	Employees	Salary/Allowance/Mileage/Exp.	1972.52
01/09/2021	DALC	Training – Lengthman	120.00
02/09/2021	Water Plus	Pavilion Water	79.59
02/09/2021	Water Plus	Cemetery Water	23.81
03/09/2021	Water Plus	Allotments Water	181.84
03/09/2021	NEST	Pension Contributions	83.91
06/09/2021	Water Plus	Public Toilets Water	243.69
08/09/2021	Muktubs	Cemetery soil skip	138.00
14/09/2021	DALC	Training – Cllr L Hunter-Bott	50.00
15/09/2021	Eon	Pavilion electricity	43.00
17/09/2021	Imperative Training	Defib pads Milltown	112.80
21/09/2021	Auditing Solutions	Interim Audit 2021/2022	552.00
21/09/2021	NEDDC	Dog Bin servicing	643.50
21/09/2021	Eon	Pavilion gas	18.33
23/09/2021	Information Commissioner	Data Protection Reg Fee	35.00
28/09/2021	Imperative Training	Defib pads Alton	112.80
29/09/2021	Employees	Salary/Allowance/Mileage/Exp.	1983.00
29/09/2021	DALC	Training – Clerk	30.00
30/09/2021	Unity Trust Bank	Quarterly bank charges	18.00

### 133/21 Confidential Item

In view of the confidential nature of the business about to be transacted, to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admissions to Meetings) Act 1960, s1, in order to discuss the item.

**Resolution: That In view of the confidential nature of the business about to be transacted, it is resolved to exclude the press and public from the meeting in accordance with the Public Bodies (Admissions to Meetings) Act 1960, s1, in order to discuss the item.**

### 134/21 Employee Matters

The Parish Lengthman had given notice to terminate his employment on 30/11/2021.

**Resolution:**

- (i) That notice to terminate employment on 30/11/2021, by the Parish Lengthman is received and that wages are paid up to 30/11/2021 irrespective of actual termination date due to health issues.
- (ii) That the post of Parish Lengthman is advertised.

**THE MEETING CLOSED AT 9.40PM**