

ASHOVER PARISH COUNCIL
 Minutes of the Ordinary Parish Council Meeting held
 Via the 'Zoom' Platform (Meeting ID: 874 5177 4430 Password: 575933)
 Commenced 6.45p.m. on **Tuesday 19 MAY 2020** following the Annual Council
 Meeting held at 6.00pm

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1. PRESENT

Cllrs E Willmot (Chairman), R Fidler (Vice-Chairman), Mrs H Boffy, S Dronfield,
 N Early, Mrs R Early, Mrs L Hunter-Bott, C Miller, M Thomas.
 Parish/NEDDC District Cllr W Armitage
 S. Atkinson (Parish Clerk)
 Members of the Public – one

2. 030/20 Apologies for absence

There were no apologies for absence.

3. 031/20 Variation of Order of Business

There was no variation in the order of business.

4. 032/20 Declaration of Members Interests and Requests for Dispensation

Interests were declared and relevant forms completed and dispensations confirmed as follows:-

- District/Parish Cllr W Armitage – Planning (dispensation granted to May 2023)
- Cllr E Willmot – Parish Maintenance (weed killing/strimming contracts)
- Cllr Mrs H Boffy – Panning (ANFA correspondence)

5. 033/20 Recording and Filming of Council and Committee Meetings

Members of the Public and Councillors were reminded that:-

The right to record, film and to broadcast meetings of the council, committees and subcommittees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. Meetings or parts of meetings from which the press and public are excluded may not be filmed or recorded. Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner.

6. 034/20 Public Speaking

District/Parish Cllr W Armitage reported on Coronavirus action taken by the District Council, highway, planning and environmental issues, cancellation of the DALC AGM and election of Cllr Pat Ancliffe as Chair of NEDDC. Eight parish crimes had been reported for March 2020.

7. 035/20 Exclusion of Public

There were no items on the agenda taken in exclusion.

8. 036/20 Planning

Cllr Mrs H Boffy left the meeting.

ANFA/NEDDC correspondence on the Narrowleys Lane/Moor Road development was put forward.

Resolution: That the correspondence is received and the Tree Warden's support for the ANFA comments on the tree noted. Tree Working Group to monitor.

Cllr Mrs H Boffy returned to the meeting.

Residents' Complaints on environmental issues relating to building works being undertaken on Chapel Hill had been passed to NEDDC and District Cllr Armitage.

Noted.

Applications:

Application Number: 20/00318/FLH

Proposal: Application for proposed link extension and the conversion of the existing barns and garage.

Address: Brockhurst Farm Oaks Lane Brockhurst Ashover

Applicant: Chris and Hayley Camm

No comments

9. 037/20 Health & Safety

Headsets had been purchased for use with electronic tablets during remote meetings.

A Risk Assessment, information notice and hygiene notices were considered by Members with a view to opening the courts and to approval of one-to-one junior coaching sessions by Tennis Chesterfield.

Further to Minute 316/20, consultation had taken place with an Arboriculturist and the Tree Warden on the condition of an Ash Tree in the cemetery.

Resolution:

- (i) That the purchase of headsets for electronic tablets is approved.
- (ii) That health and safety action is approved and the tennis courts are opened, subject to guidelines being followed by players.
- (iii) That one-to-one junior coaching sessions, during hire times, by Tennis Chesterfield are approved.
- (iv) That a full tree survey is undertaken in the cemetery.

10.038/20 Delegated Decisions

Guidance had been received from the Derbyshire Association of Local Councils that delegated decisions were no longer required due to remote meetings being held (Minute 294/20 refers).

Noted.

11.039/20 Parish Maintenance

Floodlight Installation and maintenance testing was due.

The Chapel of Rest doors required adjustment.

A Derbyshire County Council Licence for Roadside Sign Planters may be required.

Cllr E Willmot left the meeting for the discussion and resolution of the following items and Cllr R Fidler took the Chair:-

Cemetery Weed Killing on paths

Strimming round Parish Seats

Resolution:

- (i) That Floodlight installation and maintenance testing is confirmed.
- (ii) That adjustment of the Chapel of Rest doors is confirmed.
- (iii) That an application is made to DCC for a licence for roadside sign planters if required.
- (iv) That the annual cemetery weed killing contract on cemetery paths, two visits per growing season, is awarded to GE Willmot at a cost of £105 per application.
- (v) That the annual strimming around parish seats contract, two visits per growing season, is awarded to GE Willmot at a cost of £200 per visit.

Cllr E Willmot returned to the meeting.

12.040/20 Insurance Renewal

The current Insurance with AXA via Came & Co. Insurance Brokers expires on 24/06/2020. Quotations for long term (3 year) insurance premiums are:-

Ecclesiastical (via Came & Co.) £1,241.52

Zurich £1,152.22

BHIB Councils Insurance £ 955.00

Resolution: That the quotation from BHIB Councils Insurance in the sum of £955.00 per year for three years, is accepted.

13.041/20 Cricket Club

The Parish Council's Solicitor had advised that they (BRM Solicitors) draw-up an assignment of the existing lease and not the Cricket Club's Solicitor (Minute 318/20). This had been put forward to the Cricket Club Chairman who had agreed this course of action.

Resolution:

- (i) That BRM Solicitors are instructed to draw-up an assignment of the existing lease from Ashover Cricket Club to Ashover Barbarians Cricket Club, with no other changes being made.
- (ii) That, on completion of the assignment, the Parish Council's legal fees are settled directly with BRM Solicitors.
- (iii) That, on settlement of the legal fees with BRM Solicitors, Ashover Parish Council sends a letter to Ashover Barbarians Cricket Club and invites a donation towards the legal costs exclusive of VAT.

14.042/20 Accessibility

Consideration was given on the need for compliance with Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018, a draft Accessibility Statement and associated training.

Resolution:

- (i) That training, including a SLCC webinar at a cost of £130.00, is approved.
- (ii) That purchase of a 'pdf' to 'word' facility is approved.

15.043/20 Action Group

A parish group, ACPO, established to fight Byways Open to All Traffic (BOAT) applications, had given notification of closure and disposal of funds. It was suggested that any paperwork is submitted to DCC Records Office and the remaining ACPO group members continue to liaise with Ashover Footpaths Group and the Parish Council on possible projects that may benefit from the funds available.

Noted.

The Parish Clerk left the meeting.

16.044/20 Annual Report 2019/2020

Consideration was given to design, printing and circulation of the report.

Resolution: That design, including website copy, is undertaken by K Atkinson at a cost of £325.00 and printing and circulation to every household is undertaken by Whittington Moor Printing Works.

The Parish Clerk returned to the meeting.

17.045/20 Section 137

No applications had been received.

18.046/20 Parish Clerk's Report

Consideration was given to the report including DALC/NALC circulars and 'Zoom' meeting notes and publications.

Noted

19.047/20 Internal Audit

The completed Auditor's AGAR Report for 2019/2020 with no matters arising, from Auditing Solutions, was put forward.

Resolution: It was proposed and seconded that the completed Internal Auditor AGAR Report for 2019/2020 with no matters arising is approved and received.

20.048/20 AGAR 2019/2020 Section 1

Consideration was given to the Annual Governance Statement Section 1 of the Annual Return 2019/2020 and approval by resolution for signature by the Chairman and Clerk/Responsible Financial Officer.

Resolution: It was proposed and seconded that the Annual Governance Statement Section 1 of the Annual Governance and Accountability Return 2019/2020 is approved for signature by the Chairman and Clerk/RFO.

21.049/20 AGAR 2019/2020 Section 2

Consideration was given to the Accounting Statements Section 2 of the Annual Return 2019/2020 and approval by resolution for signature by the Chairman and Clerk/Responsible Financial Officer.

Resolution: It was proposed and seconded that the Accounting Statements Section 2 of the Annual Governance and Accountability Return 2019/2020 is approved for signature by the Chairman and Clerk/RFO.

22.050/20 Finance

A budget appraisal and report/reconciliation from the computerised accounts detailing account balances, cheques/transactions issued/authorised and cheques received and any outstanding receipts considered. The report was put forward for signature by the Chairman. Details of cheques signed or for signature by authorised Councillors and BACS invoices for were put forward.

Resolution:

- (i) That the Financial Report for April 2020 is confirmed and signed by the Chairman**
- (ii) That cheques/BACS authorised by designated signatories, are confirmed.**

DATE	PAYEE	GOODS/SERVICE	TOTAL (£)
01/04/20	Rialtas	Alpha Licence	148.80
01/04/20	DALC	Annual Subscription	431.77
14/04/20	R Fidler	External hard drive	48.24
14/04/20	R Fidler	Incorrect a/c details provided	-48.24
14/04/20	NEDDC	Dog Bins Jan – March	612.61
14/04/20	NEDDC	Elections 2019	3229.92
15/04/20	Eon	Pavilion electricity	27.00
16/04/20	R Fidler	Zoom monthly subscription	14.39
16/04/20	R Fidler	External Hard Drive	48.24
16/04/20	ICCM	Annual Subscription	95.00
16/04/20	Auditing Solutions	Final Audit 2019/20	534.00
16/04/20	Eon	Defibrillator electricity	32.64
16/04/20	Whittington Mr Printers	Ashover Walks Booklet	534.00
24/04/20	Viking Direct	Paper/Cartridge	60.58
27/04/20	Ebuyer	2 nd external hard drive	48.24
27/05/20	Zoom Video Comms.	Annual Subscription	71.04
27/04/20	NS & I	Transfer from Unity(066/19)	20,000.00
29/04/20	GE Willmot	Parish Maint/Repairs	1173.60

THE MEETING CLOSED AT 8.00P.M.