

ASHOVER PARISH COUNCIL

Minutes of the Ordinary Parish Council Meeting held remotely

Via the 'Zoom' Platform (Meeting ID: 899 9113 4370 Passcode: 242870)

Tuesday 20 OCTOBER 2020

Meeting at 6.00pm

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PRESENT

Councillors E Willmot (Chairman), R Fidler (Vice-Chairman), Mrs H Boffy, S Dronfield, N Early, Mrs R Early, Mrs L Hunter-Bott, C Miller, M Thomas.
Parish/North East Derbyshire District Council Councillor W Armitage
S. Atkinson (Parish Clerk)
Members of the Public – one

131/20 Apologies for absence

An apology for absence from Derbyshire County Council Councillor B Lewis was noted.

132/20 Variation of Order of Business

There was no variation in the order of business.

133/20 Declaration of Members Interests and Requests for Dispensation

Interests were declared and relevant forms completed and dispensations confirmed as follows (NB: during the coronavirus pandemic, no 'Interest' forms will be signed).

- District/Parish Councillor W Armitage – Planning (dispensation granted to May 2023)
- Councillor S Dronfield – Section 137 Grant to Parish Hall
- Councillor Mrs R Early – Section 137 Grant to Parish Hall
- Councillor C Miller – Section 137 Grant to Parish Hall

134/20 Recording and Filming of Council and Committee Meetings

Members of the Public and Councillors were reminded that:-

The right to record, film and to broadcast meetings of the council, committees and subcommittees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. Meetings or parts of meetings from which the press and public are excluded may not be filmed or recorded. Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner.

135/20 Public Speaking

District/Parish Councillor W Armitage had attended The Derbyshire Association of Local Council's Annual General Meeting.

Eleven crimes had been reported for August 2020.

Public comments had been submitted on Facebook regarding HGV's in Milltown and surrounding area and school parking. These matters would be referred to the Police for monitoring.

136/20 Exclusion of Public

There were no items on the agenda taken in exclusion.

137/20 Minutes

The Minutes of the Extraordinary Parish Council Meeting held 28 September 2020 were put forward and it was proposed and seconded that the Minutes be approved as a correct record.

Resolution: That the Minutes of the Extraordinary Parish Council Meeting held 28 September 2020 are approved as a correct record.

Standing Orders were suspended to allow a member of the public to address the Parish Council on planning application [20/00795/FL](#). Standing Orders then resumed and the meeting continued.

138/20 Planning

Application Number: [20/00744/FLH](#)

Proposal: Application for an open fronted domestic garage

Address: Scotland House Stretton Road Tansley Matlock

Applicant: Mr D Reynolds

Case Officer: Alice Lockett

NO COMMENTS

Application Number: [20/00782/FL](#)

Proposal: Proposed demolition of existing timber storage building and erection of larger steel/timber clad storage building

Address: Butterley Reservoir Farm Butterley Lane Ashover Chesterfield

Applicant: Mr Nick Cartwright

Case Officer: Emily Cartwright

NO COMMENTS

Application Number: [20/00805/FLH](#)

Proposal: Application for demolition of conservatory, and replacement with an extension and open sitting area, and reduction of double garage to single garage to increase utility space (Conservation Area)

Address: 3 Yew Tree Close Ashover Chesterfield S45 0BP

Applicant: Mr and Mrs Ben and Louisa Brailsford

Case Officer: Alice Lockett

NO COMMENTS

Application Number: [20/00795/FL](#)

Proposal: Application to Vary Condition 2 of planning application 18/00177/FL to alter height of roof, verge detailing, amended doorway positions, proposed fenestration and changes to the internal layout

Address: Land to The South East Of Siberia Cottages Sydnop Hill Darley Moor

Applicant: Mr P Kelly

Case Officer: Emily Cartwright

COMMENTS: Ashover Parish Council requests that investigations are undertaken by the case officer into representations made against the application and that previous planning approval conditions are enforced.

Members considered that the inclusion of French doors and shower appears to domesticate the property and the proposal impacts on the privacy of an adjacent property.

Ashover Parish Council considers that the proposal is against Policies AP2, AP13 and AP19 of the Ashover Parish Neighbourhood Plan.

A request by the District Councillor to bring this application before the Planning Committee is supported by Ashover Parish Council.

Application Number: [20/00832/TPO](#)

Proposal: Application to fell 4no Sycamore, 1no Ash and 1no Sweet Chestnut, Crown lift 2no Sycamore and 1no Beech and remove from branches from 2no Beech Trees

Address: Stubben Edge Hall Ashover Road Littlemoor Ashover

Applicant: M Woodcock

Case Officer: Alice Lockett

COMMENTS: Ashover Parish Council supports the comments submitted by the Ashover Tree Warden.

Application Number: [20/00605/FL](#)

Proposal: Application for proposed agricultural buildings comprising of poly tunnel, hay barn, livestock/calf shed, tractor store and 2no Water tanks (Affecting Public Right of Way)

Address: Land Opposite Alton Fields Farm Ashover Road Old Tupton

Applicant: Ms Harriet Kerrs

Case Officer: Emily Cartwright

NO COMMENTS

Application Number: [20/00864/FL](#)

Proposal: Application to enlarge existing stables

Address: The Elms Alton Hill Alton Chesterfield

Applicant: Mr And Mrs Fearn

Case Officer: Emily Cartwright

NO COMMENTS

Application Number: [20/00875/FLH](#)

Proposal: Application for a two storey rear extension (Affecting the setting of a listed building)

Address: 18 Dove Cote Estate Church Street Ashover Chesterfield

Applicant: Mr Matthew Marriott

Case Officer: Alice Lockett

NO COMMENTS

Application Number: [20/00849/FL](#)

Proposal: Construction of a livestock building

Address: Span Carr Farm Highashes Lane Ashover Chesterfield

Applicant: Mr Hollingworth

Case Officer: Emily Cartwright

NO COMMENTS

Application Number: [20/00818/TPO](#)

Proposal: Application to prune 3no Sycamore Trees covered by NEDDC TPO 200 Group G1

Address: 110 Malthouse Lane Ashover Chesterfield S45 0BU

Applicant: Mr Jonathan Hardwick

Case Officer: Kenneth Huckle

COMMENTS: Ashover Parish Council, in consultation with the Ashover Tree Warden, has no objection to the application.

Application No: [20/00856/CATPO](#)

Parish: Ashover Parish

Ward: Ashover Ward

Officer: Mrs Alice Lockett

Notification of intention to prune 2 Robinia trees within Ashover Conservation Area at No 22 and at 21 Dovecotes Church Street Ashover for NEDDC Parks

COMMENTS: Ashover Parish Council, in consultation with the Ashover Tree Warden, has no objection to the application.

Application Number: [20/00761/LB](#)

Proposal: Application for Listed Building Consent for replacement of 3 Crittal single glazed bay windows

Address: Goss Hall Coach Road Overton Ashover

Applicant: Miss Rita Williams

Case officer: Asbury Planning

NO COMMENTS

Application Number: [20/00913/RM](#)

Proposal: Application for Approval of Reserved Matters (layout, scale and appearance, the means of access and the landscaping of the site) for the erection of one detached dwelling (outline planning permission approved 17/01359/OL)

Address: Land North East Corner Of Junction Of Jetting Street And Lane To Common Bank House Jetting Street Milltown Ashover

Applicant: Mr R Cushing

Case officer: Asbury Planning

NO COMMENTS

Application Number: [20/00884/FL](#)

Proposal: Application to vary condition 2 (approved plans) of 19/00532/FL to replace glazed link roof with slate (Listed Building)

Address: Knotcross Barn Knotcross Road Ashover Chesterfield

Applicant: Adrian Fidler

Case Officer: Emily Cartwright

NO COMMENTS

139/20 Health & Safety

No items were raised.

140/20 Parish Council Maintenance/Events

Consideration was given to

Litter Signs for Parish Lay-bys – further information was awaited from Derbyshire County Council.

Floodlight bulb replacement – this was not deemed to be causing a safety issue and due to cost of lifting gear, replacement would be deferred at this time.

Website Domain Name Licence Renewal and Annual Website Hosting Fee.

Collection of ivy removed from The Pinfold and Milltown bus shelter.
The time constraints on Planning Permission to remove a Holly Tree in the Cemetery would be investigated.

Resolution:

- (i) **That website domain name licence renewal and annual website hosting fee are approved at a total cost of £585.00.**
- (ii) **That collection of ivy from The Pinfold and Milltown bus shelter is approved.**
- (iii) **That, if Planning Permission for the removal of a Holly Tree in the cemetery has expired, a new application is made.**

141/2020 Ashover School

Further to Minute 060/20, the traffic scheme was being considered by Derbyshire County Council.

Noted.

142/20 Neighbourhood Plan Review

Further information on the status of the District Council's Local Plan was being sought.

Noted.

143/20 Sports Pavilion Lease

The Parish Council/Parish Hall Liaison Group met on 19/10/2020 and a draft co-operation agreement between the Parish Hall and Parish Council had been updated and was put forward for approval. The agreement would be valid for 12 months from the date of signature, during which time, the Parish Hall would engage a solicitor to draw-up a short-term lease to offer to the Parish Council. It was proposed and seconded that the Cooperation Agreement be signed by the Chairman.

Resolution: That the Cooperation Agreement between the Parish Hall and Parish Council relating to the Sports Pavilion and Car Park, valid for a 12 month period from date of signature, is approved and signed by the Chairman.

144/20 Climate Change

Items on the Action List would be followed-up with the Burial Board and a news article had been put forward in the Autumn Newsletter.

Noted.

145/20 Play Area Project

A report was circulated to all Members outlining the tender procedure, return of tenders, evaluation, audit and proposed timetable for construction. A grant application had been submitted to the Ashover Community Medical Centre Ltd.

Tenders had been received as follows:

Play and Leisure	- Option 1 £44,965.70
Sutcliffe Play	- Option 1 £44,965.70 Option 2 £57,139.48
Kompan	- Option 1 £45,000.00 Option 2 £51,642.32* (*Estimated)

The Play Area Working Group recommended approval of Option 1 in the sum of £45,000.00 submitted by Kompan.

The Chairman thanked the Working Group for its hard work, detailed report and excellent presentation.

Resolution:

- (i) **That tender Option 1 submitted by Kompan in the sum of £45,000.00 is accepted.**
- (ii) **That any shortfall in the grant application to Ashover Community Medical Centre Ltd. is met by Ashover Parish Council from contingencies.**

146/20 Highways

Notification had been received from Derbyshire County Council for a Speed Traffic Regulation Order on the A615.

Noted.

147/20 Burial Board Working Group

Further options and quotations would be sought for fencing around a tree on a boundary in the cemetery.

Noted.

148/20 News Items

The draft Autumn Newsletter was put forward for approval and publication digitally.

Resolution: That the Autumn Newsletter is approved for publication.

Cllrs Mrs R Early, S Dronfield and C Miller declared an interest in the following item and left the meeting.

149/20 Section 137

An application had been received from Ashover Parish Hall CIO for £500 towards the cost of a security and key entry system for the Sports Pavilion.

Resolution: That a Section 137 Grant is awarded to Ashover Parish Hall CIO in the sum of £500 towards the cost of security and key entry system for the Sports Pavilion.

Cllrs Mrs R Early, S Dronfield and C Miller returned to the meeting.

150/20 Training

The DALC training schedule was received.

Noted.

151/20 Parish Clerk's Report

Consideration was given to the report including DALC circulars.

Noted.

152/20 Finance Committee

The Minutes of the Finance Committee Meeting held 06/10/2020 were put forward and it was proposed and seconded that the Minutes be approved as a correct record.

Recommendations were resolved as follows

Resolution:

- (i) **That a virement of £225.00 is made from Contingencies code 1163 to Pavilion Wages code 1501 to cover overtime payments of up to one hour per week (living wage) for additional cleaning of the Pavilion during the Covid-19 pandemic and that this is reviewed in April 2021.**
- (ii) **That the Interim Audit Report undertaken remotely by Auditing Solutions Ltd., with no matters arising, is received.**
- (iii) **That, having deliberated the budget for the Financial Year 2021/2022, an anticipated realistic income figure of £13,670.00 set against an anticipated expenditure figure of £85,067.00 plus earmarked reserves of £11,972.00, produced an annual Precept figure for 2021/2022 of £83,369.00. This represents a £1,537.00 increase (approx. 1.87%) on the previous year due to lack of support grant, increased costs for parish maintenance generally and inclusion of an ongoing budget for election costs.**
- (iv) **That a proposed Precept Figure of £83,369.00 for the Financial Year 2021/2022 is put out to public consultation.**

153/20 Interim Internal Audit

The Internal Audit had been undertaken remotely by Auditing Solutions Ltd., with no matters arising.

Resolution: That the Internal Interim Audit 2020/2021, undertaken by Auditing Solutions Ltd., with no matters arising is received.

154/20 Finance

A budget appraisal and report/reconciliation from the computerised accounts detailing account balances, cheques/transactions issued/authorised and cheques received and any outstanding receipts considered. The report was put forward for signature by the Chairman. Details of any cheques signed or for signature by authorised Councillors and BACS invoices were confirmed.

Resolution:

- (i) **That the Financial Report for September 2020 is confirmed and signed by the Chairman**
- (ii) **That cheques/BACS authorised by designated signatories, are confirmed.**

DATE	PAYEE	GOODS/SERVICE	TOTAL (£)
01/09/20	Whittington Moor Printer	Annual Report postage	496.80
01/09/20	JPI Media	Play Area Advertisement	306.00
02/09/20	Employees	Salary/allowance/mileage etc	1927.11
02/09/20	HMRC	Tax and NI	1253.99
07/09/20	NEST	Pension Contributions	81.58
14/09/20	Water Plus	Public Toilets water	90.12
14/09/20	Water Plus	Cemetery water	35.26
15/09/20	Eon	Pavilion electricity	43.00
23/09/20	ICO	Data Protection Fee	35.00
30/09/20	Unity Bank	Service Charge	18.00

THE MEETING CLOSED AT 7.31PM