

ASHOVER PARISH COUNCIL

Minutes of the Ordinary Parish Council Meeting held in Ashover Parish Hall on
Tuesday 21 SEPTEMBER 2021 at 7.15 pm

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PRESENT

Councillors E Willmot (Chairman), R Fidler (Vice-Chairman), Mrs H Boffy, J Cook, S Dronfield, N Early, Mrs R Early, Mrs L Hunter-Bott, Parish/North East Derbyshire District Council Councillor W Armitage Derbyshire County Councillor B Lewis. S. Atkinson (Parish Clerk)
Members of the Public – 5

085/21 Apologies for absence

An apology for absence was received from Councillor C Miller.

086/21 Variation of Order of Business

There was no variation in the order of business.

087/21 Declaration of Members Interests and Requests for Dispensation

Interests were declared and relevant forms completed and dispensations confirmed as follows:

- District/Parish Councillor W Armitage – Planning (dispensation granted to May 2023)
- Cllr C Miller – Parish Hall Representation (dispensation granted to May 2023)
- Cllr Mrs R Early – Pavilion Lease and Car Park SLA
- Cllr S Dronfield – Pavilion Lease and Car Park SLA

088/21 Recording and Filming of Council and Committee Meetings

Members of the Public and Councillors were reminded that:-

The right to record, film and to broadcast meetings of the council, committees and subcommittees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. Meetings or parts of meetings from which the press and public are excluded may not be filmed or recorded. Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner.

089/21 Public Speaking

County Councillor B Lewis reported on Jubilee Celebrations, Rights of Way signage and Highways Improvements.

Members of the public addressed the Parish Council on issues relating to Planning, a Community Workshop initiative, speeding on the A632, parking congestion at the Primary School, Rights of Way Minor Maintenance Agreement work completed and grant funding for an Alton project. The Parish Lengthman spoke to Members about his duties and future role. District Councillor W Armitage reported on Police & Crime Commissioner Panel work, NEDDC Local Plan progress, Rykneld Housing Programme and proposed refurbishment of Dovecotes garages and access in late 2021/ early 2022.

Eight crimes were reported for June and eleven crimes for July 2021.

090/21 Exclusion of Public

In view of the confidential nature of the business to be transacted under item 11 'Confidential' on the agenda, a resolution would be passed to exclude the press and public from the meeting in accordance with the Public Bodies (Admissions to Meetings) Act 1960, s1.

091/21 Minutes

The Minutes of the Ordinary Parish Council Meeting held 20 July 2021 were put forward and it was proposed and seconded that the Minutes be approved as a correct record.

Resolution: That the Minutes of the Ordinary Parish Council Meeting held 20 July 2021 are approved as a correct record.

092/21 Planning

Application Number: [21/00713/FL](#)

Proposal: Conversion and extension of existing barn to form a single residential dwelling and erection of storage barn

Address: Alice Head Farm Alicehead Road Ashover Chesterfield

Applicant: J & A Mason

Case Officer: Asbury Planning

COMMENTS: Ashover Parish Council considers that this application contravenes Policy GS7b as the proposed conversion and extension of the existing barn does constitute a minor change.

Application Number: [21/00914/FL](#)

Proposal: Spreading of soil on agricultural land to raise land levels

Address: Field to the North of Grange Barn Milken Lane Far Hill Ashover

Applicant: Messrs John and Roger Hollingworth

Case Officer: Asbury Planning

COMMENTS: Ashover Parish Council considers that this application should be notified to Derbyshire County Council, as the Minerals Authority, due to the movement of soil. Ashover Parish Council supports the Ward Member's request that this application is determined by the Planning Committee.

Application Number: [21/00745/FL](#)

Proposal: Application for a two bedroom single storey dwelling for use as a holiday let

Address: Clover House Farm Screetham Lane Ashover Chesterfield

Applicant: Mr John Pembery

Case Officer: Stephen Kimberley

No Comment

Application Number: [21/00929/FLH](#)

Proposal: Application for a single storey ground floor extension with basement (Affecting a public Right Of Way)

Address: Holestone Gate Farm Holestone Gate Road Holestone Moor Ashover

Applicant: Commercial Property Real Estates Kevin Hopkinson

Case Officer: Stephen Kimberley

No Comment

Application Number: [21/00956/FLH](#)

Proposal: Application for demolition of garage and rear extension and construction of 2 storey side and front extension with room in the roof, single storey rear extension and open porch

Address: Grove Cottage Moor Road Ashover Chesterfield

Applicant: Mr David Cox

Case Officer: Stephen Kimberley

No Comment

Application Number: [21/00967/FL](#)

Proposal: Application to vary condition 2 (permitted plans) and condition 3 (screening) of planning permission 19/01006/FL to replace proposed screen with perimeter wall.

Address: Peak Edge Hotel Darley Road Stonedge Ashover

Applicant: Seb Perez - Style Leisure Ltd

Case Officer: Asbury Planning

No Comment

Application Number: [21/01025/FL](#)

Proposal: Application for the retention of private ponds (revised scheme of 20/00795/FL and 20/01269/FL respectively)

Address: Land to The South East Of Siberia Cottages Sydnoppe Hill Darley Moor

Applicant: Mr P Kelly

Case officer: Alice Lockett

COMMENTS: Whilst Ashover Parish Council supports applications that enhance wildlife, this application is not supported for the following reasons:-

- This is a retrospective application seeking to regularise significant changes to the original approval and Members consider application should have been made prior to these changes being made.
- The stocking of the pond with, what is possibly up to 1,000 fish, invalidates use of the pond for wildlife.
- It is further understood that the lining of the pond is 'Butyl', this again is thought not to be wildlife friendly.
- A condition imposed in 2017 prevents the keeping of fish for commercial purposes and as such, Members considered that any fishing should only be open to members of the household in the applicant's property.
- There is a loss of amenity and privacy to a neighbouring property.

Ashover Parish Council considers that a formal assessment of the wildlife provision should be undertaken by Derbyshire Wildlife Trust and supports the Ward Member's request that this application is determined by the Planning Committee.

Application Number: [21/01026/FL](#)

Proposal: Retention of building to allow for increased footprint, alter height of roof, verge detailing, amended doorway positions, fenestration and changes to internal layout (revised scheme of 20/00795/FL and 20/01269/FL respectively)

Address: Land to the South East Of Siberia Cottages Sydnoppe Hill Darley Moor

Applicant: Mr P Kelly

Case officer: Alice Lockett

COMMENTS: Ashover Parish Council recognises the initial Committee decision and considers that the proposal is not supported under Policies AP2, AP13 and AP19 of the Ashover Parish Neighbourhood Plan. Ashover Parish Council supports the Ward Member's request that this application is determined by the Planning Committee.

Application Number: [21/01047/FLH](#)

Proposal: Application to remodel existing bungalow, including: addition of new first-floor, alteration of hip roof to gable roof and alterations to existing openings. Two-storey rear extension with cladding in zinc, new fenestration and balcony

Address: The Bungalow Ashover Road Littlemoor Ashover

Applicant: Mr & Mrs Pickles

Case Officer: Asbury Planning

No Comment

Application Number: [21/01044/FLH](#)

Proposal: Application for loft conversion including rear facing dormer windows and alterations to the front of the property including double height dormer window

Address: Amber Garth Hill Road Ashover Chesterfield

Applicant: Rebecca Hunter

Case Officer: Asbury Planning

No Comment

Application Number: [21/01109/CUPDMB](#)

Proposal: Notification of prior approval for change of use of agricultural building to two dwellings

Address: Greenhouse Farm Coach Road Overton Ashover

Applicant: Alan Hutchinson

Case Officer: Emily Cartwright

No Comment

Planning Applications Generally: Members expressed concern that application receipt and registration dates were delayed and many applications exceeded the decision deadline. This would be questioned with the NEDDC Planning Services Manager.

093/21 Health and Safety

A quotation had been received for work to the entrance/exit gates to the play area.

Resolution: That 2no. new gates are provided by M Tomlinson of Stretton, with gas operated rams for closing at a total cost of £830.00.

094/21 Parish Maintenance/Events

The following items were considered:-

- Ashover Parish Artefacts/History/Memorabilia Exhibition - proposed to take place in The Fabric, Ashover Parish Hall on Saturday 23 October 2021 from 10am to 4pm.
- Play Area Opening Event
- Queen's Jubilee June 2022 and Tree Planting
- Car Park White Lining – quotations had been received as follows:

Johnson Surfacing Ltd.	No submission
Gary Fletcher (Surfacing) Ltd.	£1,235.00 plus VAT
Guideline Surface Marking Ltd	£741.50 plus VAT
Cunningham Contractors LTD	No submission
Coast & Counties Contractors Ltd.	No submission
- Christmas Event 2021
- Kelstedge Bus Shelter Repairs – A quotation had been received from the contractor who had repaired other shelters in the parish.
- Maintenance issues raised by a resident – Further issues had been raised and these had been circulated to Members.
- Dog bin request for The Fabric – A request had been made for a new dog bin opposite the memorial seat.
- New litter bin request for Church Street – A request had been made for the area opposite The Tuck Shop.
- Completion of Minor Maintenance Agreement Work – The Chairman confirms the following statement:- *“I hereby certify that the works detailed overleaf are in accordance with the Agreement. The costs were fair and reasonable and that the works to which the expenditure relates have been carried out to the satisfaction of the Council.”*

Resolution:

- (i) **That the Ashover Parish Artefacts/History/Memorabilia Exhibition is confirmed to take place on Saturday 23 October 2021 from 10am to 4pm in the Parish Hall Fabric Room.**
- (ii) **That the Play Area Mural designed by children is unveiled on Jubilee Day 2022.**
- (iii) **That the Queen's Jubilee working group provides a budget figure for the Finance Committee and that road closures are applied for.**
- (iv) **That the car parking bays are re-lined by Guideline Surface Marking Ltd. at a cost of £741.50.**

- (v) That the Christmas Event is held on 05/12/2021, a road closure is applied for, a new multi-coloured safety rope is purchased and that purchase of the Christmas Tree is confirmed at £375.00. A Grant would be applied for to support the event costs.
- (vi) That a contract is placed with C Slinn for the repairs to Kelstedge bus shelter in the sum of £500.00.
- (vii) That the resident's comments regarding village maintenance are noted.
- (viii) That a new dog bin is supplied and installed by NEDDC at a suitable location opposite the memorial seat at The Fabric at a cost of £321.00.
- (ix) That a new litter bin is supplied and installed by NEDDC on Church Street, opposite The Tuck Shop, at a cost of £155.00.
- (x) That the Chairman signs the statement confirming completion of the Minor Maintenance Agreement work for 2021/2022 and a letter of thanks is sent to the contractor, T Cartwright, for the high standard of work undertaken.

095/21 Neighbourhood Plan Review

No further action would be taken until the District Council's Local Plan had reached 'made' status.

Noted

096/21 A632 Matlock to County Boundary and Adjacent Road (30mph,40mph and 50mph Speed Limit) Order 2021

Resolution: That previous comments are submitted i.e.:-

- 1) Members welcomed the intention to reduce the national speed limit stretches down to a 50mph limit.
- 2) Members request that the speed limit through Kelstedge is changed from 40mph to 30mph and gave the following reasons:
 - Housing opens directly onto the A632, presenting an immediate hazard for pedestrians.
 - Vulnerability of drivers accessing lanes/roads on both sides from the A632.
 - Poor visibility for drivers exiting lane/roads either side onto the A632.
 - Vulnerability of pedestrians crossing the A632 at Kelstedge, as residents live either side of the A632.

097/21 Sports Pavilion Lease

Minutes of the Liaison Group Meeting held on 02/09/2021, together with a report from the Chairman of Ashover Parish Hall, had been circulated. Two clauses were questioned.

Resolution: That the Lease is submitted to the Parish Council's Solicitor for comment prior to the next Liaison Group Meeting.

098/21 Car Park Service Level Agreement

Ashover Parish Hall had requested an explanation of the agreement in simple terms and the Parish Council's Solicitor would provide this in due course and this would be presented to the next Liaison Group Meeting.

Noted.

(It was proposed and seconded that Ashover Parish Council Standing Order 3(x) be suspended [9.15pm] and the meeting continued.)

099/21 Climate Change

The notes and recommendations from the working group meeting had been circulated to Members. A discussion took place on the recommendations and information on number of car parking bays required and location of Parish Hall trust land would be forwarded to the group. Councillor N Early wished to resign from the working group.

Each working group recommendation was resolved or noted as follows:-

- a. Enter formal dialogue with the Parish Hall Trustees in the first instance to request approval for use of the first car park bay for use as the location of a public bike rack OR to consult with the Medical Centre should this be the option supported by the Council.
Resolution: That information on parking bay numbers required and trust land identification is sent to the working group. Subject to sufficient bays being provided to meet obligations, either by existing numbers or the addition of an extra bay at the end of the car park, approval is granted for use of the first parking bay to the left of the entrance for the location of the cycle rack.
- b. To allocate a budget for the purchase and installation of a cycle rack, in the estimated sum of £500.
Resolution: That the working group, in the first instance, applies for a grant for the cycle rack in the car park.
- c. That the Parish Council approve the creation of wildflower and ecology areas as outlined in the report and amends the contract for grass cutting to allow for 2 and 1 metre ecology strips which are strimmed twice a year.
Resolution: That, as Parish Council owned land was limited, the working group looks at alternatives e.g. utilisation of common land and a corner of the playing fields.
- d. Notes the progress towards establishing ecological connectivity corridors
Noted.
- e. Approves the CCWG makes initial site visits to identify suitable corridors.
Resolution: That the working group makes initial site visits to identify suitable corridors.
- f. That media poster shown in the report is displayed on the APC notice boards and through social media.
Resolution: That the 'Litter' poster is displayed on notice boards and on social media.
- g. To note that the Chair of the CCWG has written to the Chair of the Parish Hall CIO to ask for its co-operation and to share information.
Noted.
- h. That the Parish Council adopts the Evidencing Positive Delivery Framework as shown in the report.
Resolution: That the Evidencing Positive Delivery Framework is adopted.

100/21 News Items

Newsletter no. 2 (Autumn) would be circulated via the Parish Council website and social media once completed.

Noted.

101/21 Section 137

No applications had been received.

102/21 Training

The Derbyshire Association of Local Council's Training Schedule,

Resolution: That training is approved as follows:-

Report Writing (Clerk) 09/11/2021 £40.00

Basic Survey & Tree Inspection Training (Cllr C Miller) 23/11/2021 £125.00

103/21 Clerk's Report

The Clerk's report included the Derbyshire Association of Local Councils' Newsletter, Annual Report and Forum Meeting notes, publications, Notice of a Modification Order Confirmation for Footpath no. 161 and Parish Maintenance undertaken under delegated powers (Minute 018/21).

Noted

104/21 Annual Return 2020/2021

Notification had been received from the External Auditor, PKF Littlejohn LLP, that the Annual Return 2020/2021 had been completed with no matters arising.

Resolution: That completion of the Annual Return 2020/2021, with no matters arising, is received and confirmed.

105/21 Councillor Audit

The Councillor Audit had taken place on 14/09/2021 in accordance with Financial Regulation 2.2 and GDPR, with no matters arising.

Resolution: That completion of the quarterly Councillor Audit on 14/09/2021, with no matters arising, is confirmed.

106/21 Internal Audit

An updated letter of engagement from Auditing Solutions Ltd. was put forward. The Interim Internal Audit 2021/2022 had taken place remotely week commencing 13/09/2021 and the subsequent report circulated, with no matters arising.

Resolution:

- (i) That the updated letter of engagement from Auditing Solutions Ltd. is signed and returned.**
- (ii) That the Interim Internal Report 2021/2022, with no matters arising, is received and confirmed.**

107/21 Monthly Financial Report

A budget appraisal and report/reconciliation from the computerised accounts detailing account balances, cheques/transactions issued/authorised and cheques received and any outstanding receipts considered. The report was put forward for signature by the Chairman. Details of any cheques signed or for signature by authorised Councillors and BACS invoices were confirmed.

Resolution: That the Financial Reports for July and August 2021 are confirmed and signed by the Chairman and that any cheques/BACS authorised by designated signatories, are confirmed.

DATE	PAYEE	GOODS/SERVICE	TOTAL (£)
01/07/21	Unity Trust Bank	Service Charges	18.00
02/07/21	NEST	Pension Contributions	83.91
05/07/21	NEDDC	Annual Grounds Maintenance	18052.28
13/07/21	NALC	Councillor Training	51.71
13/07/21	K Atkinson	Annual Report Design	350.00
14/07/21	Eon	Public Toilets electricity	48.24
15/07/21	Eon	Pavilion electricity	43.00
26/07/21	Employees	Salaries/Allow/reimbursements	1953.92
27/07/21	Phenomenal Fireworks	Jubilee Fireworks Deposit	250.00
27/07/21	Eon	Pavilion gas	17.99
29/07/21	R Brocksopp	Removal of tree in cemetery	50.00
02/08/21	NEST	Pension Contributions	83/91
16/08/21	Eon	Pavilion electricity	43.00
18/08/21	WMP works Ltd.	Annual Report Printing & Post	2454.00
18/08/21	GE Willmot	Parish Maintenance	984.00
18/08/21	Muktubs	Cemetery green skip	138.00
19/08/21	PKF Littlejohn LLP	External Audit 2020/21	480.00
24/08/21	S Atkinson	McAfee subscription laptop	79.99
24/08/21	I Trueman Trees	H & S tree work in cemetery	360.00
26/08/21	T Cartwright	MMA work on R of W	675.00
31/08/21	Eon	Pavilion gas	11.27

108/20 Confidential Item

In view of the confidential nature of the business about to be transacted, to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admissions to Meetings) Act 1960, s1, in order to discuss the item.

Resolution: That In view of the confidential nature of the business about to be transacted, it is resolved to exclude the press and public from the meeting in accordance with the Public Bodies (Admissions to Meetings) Act 1960, s1, in order to discuss the item.

109/20 Employee Matters

The Sports Pavilion Caretaker/Cleaner had given notice to terminate his employment and would cease duties on 01/10/2021.

Resolution: That notice to terminate employment on 01/10/2021, by the Sports Pavilion Caretaker/Cleaner is received.

THE MEETING CLOSED AT 10.10PM