

## **ASHOVER PARISH COUNCIL**

Minutes of the Ordinary Parish Council Meeting held remotely

Via the 'Zoom' Platform (Meeting ID: 847 5076 3343 Password: 357955)

**Tuesday 21 JULY 2020**

Meeting commenced late due to technical difficulties 6.20pm

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### **PRESENT**

Councillors E Willmot (Chairman), R Fidler (Vice-Chairman), Mrs H Boffy,  
S Dronfield, N Early, Mrs R Early, Mrs L Hunter-Bott, C Miller, M Thomas.

Parish/North East Derbyshire District Council Councillor W Armitage

Derbyshire County Council Councillor B Lewis

S. Atkinson (Parish Clerk)

Members of the Public – 10

*In the absence of the Chairman, the Vice-Chairman (Cllr R Fidler) took the Chair.*

#### **072/20 Apologies for absence**

There were no apologies for absence.

#### **073/20 Variation of Order of Business**

There was no variation in the order of business.

#### **074/20 Declaration of Members Interests and Requests for Dispensation**

Interests were declared and relevant forms completed and dispensations confirmed as follows:-

- District/Parish Cllr W Armitage – Planning (dispensation granted to May 2023)

#### **075/20 Recording and Filming of Council and Committee Meetings**

Members of the Public and Councillors were reminded that:-

The right to record, film and to broadcast meetings of the council, committees and subcommittees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. Meetings or parts of meetings from which the press and public are excluded may not be filmed or recorded. Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner.

#### **076/20 Public Speaking**

Members of the public spoke on applications number: 20/00484/FL Proposed mixed use building for tractor store, Implement Store and Stable/Tack Room at Walnut Barn Ashover Hay Ashover Chesterfield and number: 20/00570/FL Construction of cabin as a holiday let within grounds (Private Drainage System) at Brockhurst Mill Mill Lane Brockhurst Ashover.

County Councillor B Lewis reported on actions taken by DCC during the coronavirus pandemic, a local resilience forum to manage any local outbreak that may occur, a recovery programme and general highway issues.

District Parish Councillor W Armitage reported that a new Leader had been appointed at the District Council, Councillor Alex Dale, and that a meeting would be held with Rykneld regarding the garages at Dovecotes.

Seventeen parish crimes had been reported for May 2020.

*Cllr E Willmot (Chairman) joined the meeting and took the Chair*

#### **077/20 Exclusion of Public**

There were no items on the agenda taken in exclusion.

#### **078/20 Minutes**

The Minutes of the Ordinary Parish Council Meeting held 16 June 2020 were put forward and it was proposed and seconded that the Minutes be approved as a correct record.

**Resolution: That the Minutes of the Ordinary Parish Council Meeting held 16 June 2020 are approved as a correct record.**

## 079/20 Planning

**Application Number:** [20/00421/FLH](#)

**Proposal:** Erection of a four bay detached oak framed garage with room above and external timber staircase and balcony (Affecting a public right of way)

**Address:** Myrtle Grove Darley Road Stonedge Ashover

**Applicant:** Mr Matthew Latter

Case Officer: Alice Lockett

**Comments:** Ashover Parish Council expresses concern at the scale of the proposal and its impact on the surrounding countryside when viewed from Belland Lane and does not consider it supported by Ashover Parish Neighbourhood Plan Policy AP11.

**Application Number:** [20/00430/FLH](#)

**Proposal:** Proposed single storey side extension with pitched roof

**Address:** Amber Heights Chapel Hill Ashover Chesterfield

**Applicant:** Mr David Kay

Case Officer: Alice Lockett

**No Comment**

**Application Number:** [20/00484/FL](#)

**Proposal:** Proposed mixed use building for tractor store, Implement Store and Stable/Tack Room

**Address:** Walnut Barn Ashover Hay Ashover Chesterfield

**Applicant:** Mr and Mrs J Bedford

Case Officer: Emily Cartwright

**Comments:** Ashover Parish Council does not support the application under Ashover Parish Neighbourhood Plan Policies AP11 (scale) AP13 (impact on the landscape character) AP16 (loss of a dry stone wall), highway access, loss of privacy to a neighbouring property, impact on wildlife, over development of the site and justification (holding number).

**Application Number:** [20/00570/FL](#)

**Proposal:** Construction of cabin as a holiday let within grounds (Private Drainage System)

**Address:** Brockhurst Mill Lane Brockhurst Ashover

**Applicant:** Mr Harry Caldicott

Case Officer: Emily Cartwright

**Comments:** Whilst Ashover Parish Neighbourhood Plan supports local businesses, the Parish Council expressed concern at proposals for drainage and waste removal and the impact on wildlife due to a proposed pathway through a wildlife site.

**Application Number:** [20/00539/FL](#)

**Proposal:** Application to remove condition 6 (private use only) of 18/000444/FL for Stable block

**Address:** Farriers Cottage Gin Lane Ashover Chesterfield

**Applicant:** Mrs Caroline Ludlam

Case Officer: Emily Cartwright

**No Comment**

*Councillor M Thomas declared an interest in the following application*

**Application Number:** [20/00446/FL](#)

**Proposal:** Change of use of land to create 2 no. parking spaces (Resubmission of 20/00125/FL)

**Address:** 1 Overton Lodge Jetting Street Milltown Ashover

**Applicant:** Mr Perez

Case Officer: Emily Cartwright

(This application may not have an extension of time and may be determined prior to the Parish Council Meeting)

**Comments:** Ashover Parish Council considers that the proposal does not comply with Ashover Parish Neighbourhood Plan Policies AP1 and AP13.

**Application Number:** [20/00573/CUPDMB](#)

**Proposal:** Prior notification of change of use of agricultural barn to dwelling (Use class C3)

**Address:** Pecklant Farm Matlock Road Ashover Chesterfield

**Applicant:** Mr Vincent

Case Officer: Emily Cartwright

**No Comment**

**Application Number:** [20/00574/CUPDMB](#)

**Proposal:** Prior notification of change of use of agricultural barn to dwelling (Use class C3)

**Address:** Pecklant Farm Matlock Road Ashover Chesterfield

**Applicant:** Mr Vincent

Case Officer: Emily Cartwright

**No Comment**

**Application Number:** [20/00580/FL](#)

**Proposal:** Application for a detached garage, retention and completion of a porch structure, and an extension of residential curtilage

**Address:** Blakelow Cottage Holestone Gate Road Holestone Moor Ashover

**Applicant:** Mr J Lomas

Case Officer: Aspbury Planning

**No Comment**

### **080/20 Health & Safety**

The District Council had undertaken Covid-19 risk assessments on the play areas and fitness equipment. A Covid-19 risk assessment had been undertaken on the sports pavilion. Consideration was given to reinstatement of the middle tennis court net. Tennis Chesterfield requested adult and junior coaching group re-commencing 28/07/2020 in accordance with Lawn Tennis Association (LTA) Guidelines. Tennis Chesterfield also requested use of the courts for a Junior Tennis Camp (limited to 10 plus 2 coaches) running 9am-12noon week commencing 10/08/2020 with access to the sports pavilion club room and toilets. Risk assessments had been submitted. Ashover Tennis Club requested club tennis re-commencing 24/07/2020 with a doubles ladder league in accordance with LTA Guidelines; no league matches would be taking place.

Ashover Medical Practice has requested use of the Milken Lane Car Park adjacent the surgery for the flu vaccination programme.

A mobile app highlighting rights of way in the area for mountain biking had caused safety issues to walkers.

#### **Resolution:**

- (i) That the play areas and fitness equipment are re-opened by NEDDC on 27/07/2020 in accordance with the NEDDC Covid-19 risk assessment.**
- (ii) That the Parish Hall considers re-opening of the sports pavilion in accordance with Government guidelines, subject to the Covid-19 risk assessments and NEDDC Environmental Health approval.**
- (iii) That the middle tennis court net is re-instated.**
- (iv) That NEDDC Environmental Health is notified of Tennis Chesterfield's adult and junior coaching to resume subject to Covid-19 risk assessments and insurance.**
- (v) That NEDDC Environmental Health is notified of Tennis Chesterfield's Junior Coaching Camp week commencing 10/08/2020 subject to Covid-19 risk assessments, insurance and re-opening of the Sports Pavilion and any associated hire costs.**
- (vi) That NEDDC Environmental Health is notified of Ashover Tennis Club evenings to resume, including a doubles ladder league, subject to Covid-19 risk assessments and insurance.**
- (vii) That Ashover Medical Practice is granted permission to use the Milken Lane Car Park adjacent the surgery for the flu vaccination programme and that the Practice liaises with the Parish Hall on the proposed dates.**

- (viii) That Councillor M Thomas liaises with the DCC Rights of Way Officer on rights of way issues due to a mobile app and use by mountain bikes.
- (ix) That health and safety measures are undertaken on the kitchenette area in the Sports Pavilion by the Parish Hall.

#### **081/2020 Ashover School**

Further to Minute 060/20, the scheme was being considered by Derbyshire County Council.

**Noted.**

#### **082/20 Parish Council Maintenance/Events**

Consideration was given to

Purchase of a Christmas tree for 2020

Purchase of a Treetop Star

Christmas Lights Switch-on 2020

Lengthman cover for annual leave

Refurbishment of the coffin bier in the Chapel of Rest

**Resolution:**

- (i) That a Christmas tree is purchased for December 2020.
- (ii) That quotations for a Tree Top Star are put to the September meeting.
- (iii) That the Christmas Lights Switch-on 2020 is put to the September meeting.
- (iv) That Councillors and Clerk would cover health inspections etc. during the Lengthman's annual leave.
- (v) That a cleaning contractor is appointed to clean the public toilets during the Lengthman's annual leave.
- (vi) That refurbishment of the coffin bier by a Funeral Director is approved with arrangements and cost being covered by a resident.

#### **083/20 Accessibility**

An update was given on the need for compliance with Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018, a draft Accessibility Statement and website design to achieve compliance. The new website would be 'live' at the end of July 2020.

**Noted.**

#### **084/20 Neighbourhood Plan Review**

The Parish Council had been successful in obtaining A 'Locality' Grant of £1,000.00 for the Neighbourhood Plan Review.

**Resolution: That payment of the Neighbourhood Plan Consultant's fee is approved.**

#### **085/20 Cricket Club Lease**

BRM had notified the Parish Council that legal fees for the work undertaken on the proposed cricket club lease would be applicable; a £220.00 reduction had been included.

**Resolution: That the invoice from BRM in the sum of £300.00 is paid.**

*It was proposed and seconded that Ashover Parish Council Standing Order 3(x) be suspended [8.20pm] and the meeting continued.*

### **086/20 Sports Pavilion Lease**

The draft lease had been considered and accepted by Ashover Parish Hall CIO.

**Resolution: That the draft lease is submitted to the Parish Council's Solicitor for comment.**

### **087/20 Climate Change**

The Derbyshire Association of Local Councils (DALC) working group had met and consideration was given to action going forward.

**Resolution: That Ashover Parish Council acknowledges that climate change is one of the largest challenges facing the world and also recognises that it is a key influencing body that can act on this. Therefore it is essential that this Parish Council helps to proactively facilitate the protection of our local environment, heritage and natural beauty. This needs to be delivered in a way that promotes sustainability, healthy living and also prosperity within the parish. Through this mutually sustainable approach to living in the parish, we can help ensure that it can continue to be enjoyed by future generations indefinitely.**

### **088/20 Amber Churches**

Consideration was given to an input to the parish profile.

**Resolution: That Ashover Parish Council continues to work with the Parochial Church Council on parish events and issues as they arise.**

### **089/20 Code of Conduct**

Consideration was given to the revised Model Code of Conduct.

**Resolution: That any comments are submitted to the Clerk for completion of the consultation form.**

### **090/20 Rights of Way**

Consideration was given to a claim to add a public footpath from Moor Road along Pudding Bag Lane to Footpath no. 161.

**Resolution: That no objections are raised.**

### **091/20 Play Area Project**

Consideration was given to re-starting the project and the next steps.

**Resolution: That the Play Area Working Group implements the tender procedure.**

### **092/20 Section 137**

No applications had been received.

### **093/20 Training**

The DALC training schedule was received and training undertaken and requested was approved.

**Resolution:**

- (i) That Cemetery Management training undertaken by Cllr C Miller and the Clerk on 07/07/2020 is confirmed.**
- (ii) That Planning Training for Cllr R Fidler on 22/07/2020 is approved.**
- (iii) That Law & Good Practice training for the Clerk on 05/10/2020 is approved.**

### **094/20 Parish Clerk's Report**

Consideration was given to the report including DALC/NALC circulars and 'Zoom' meeting notes and 'Spotlight' newsletter.

**Noted.**

### **095/20 Annual Return 2019/2020**

The Annual Return (AGAR) had not been received at the time of the meeting.

### **096/20 Finance and GDPR Audit**

The Councillor Audit had been undertaken remotely on 15/07/2020 with no matters arising.

**Noted.**

### **097/20 Finance**

A budget appraisal and report/reconciliation from the computerised accounts detailing account balances, cheques/transactions issued/authorised and cheques received and any outstanding receipts considered. The report was put forward for signature by the Chairman. Details of any cheques signed or for signature by authorised Councillors and BACS invoices were confirmed.

#### **Resolution:**

- (i) That the Financial Report for June 2020 is confirmed and signed by the Chairman**
- (ii) That cheques/BACS authorised by designated signatories, are confirmed.**

DATE	PAYEE	GOODS/SERVICE	TOTAL (£)
01/06/2020	Water Plus	Public Toilets water	72.79
01/06/2020	Water Plus	Cemetery Water	25.66
02/06/2020	BHIB Ltd.	Annual Insurance Premium	941.89
03/06/2020	Trade & DIY Products	Seat –Narrowleys Lane	376.42
03/06/2020	Employees	Employees	1927.91
08/06/2020	NEST	Pension Contributions	81.58
09/06/2020	Salisbury & Wood	Stone for Cemetery drive	41.32
12/06/2020	Premier Vanguard	Health & Safety supplies	211.00
15/06/2020	Eon	Pavilion electricity	43.00
18/06/2020	Viking Direct	Health & Safety products	80.37
18/06/2020	PHS Group	Toilets Water Management	581.35
29/06/2020	Wallgate	Toilet Flush Valve	76.80
29/06/2020	2Commune Ltd.	Website upgrade	900.00
29/06/2020	DALC	Training	80.00
30/06/2020	Unity Trust Bank	Quarterly charges	18.00

THE MEETING CLOSED AT 8.45PM