

## **ASHOVER PARISH COUNCIL**

Minutes of the Extraordinary Parish Council Meeting held remotely via the 'Zoom' Platform (Meeting ID: 865 5276 5076 Passcode: 349519)

**Tuesday 27 APRIL 2021 Meeting at 6.30pm**

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## **PRESENT**

Councillors E Willmot (Chairman), R Fidler (Vice-Chairman), Mrs H Boffy, S Dronfield, N Early, Mrs R Early, Mrs L Hunter-Bott, C Miller.  
Parish/North East Derbyshire District Council Councillor W Armitage  
S. Atkinson (Parish Clerk)  
Members of the Public – 2

Due to technical difficulties being experienced, the Chairman, whilst present on screen had no microphone available, but could hear the meeting. Therefore, Councillor R Fidler, Vice-Chairman, took the Chair.

### **282/21 Apologies for absence**

An apology was received from Derbyshire County Councillor B Lewis.

### **283/21 Variation of Order of Business**

There was no variation in the order of business.

### **284/21 Declaration of Members Interests and Requests for Dispensation**

Interests were declared and relevant forms completed and dispensations confirmed as follows (NB: during the coronavirus pandemic, 'Interest' forms may not be signed).

- District/Parish Councillor W Armitage – Planning (dispensation granted to May 2023)
- Cllr E Willmot – Ashover Community Medical Centre Ltd.

### **285/21 Recording and Filming of Council and Committee Meetings**

Members of the Public and Councillors were reminded that:-

The right to record, film and to broadcast meetings of the council, committees and subcommittees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. Meetings or parts of meetings from which the press and public are excluded may not be filmed or recorded. Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner.

### **286/21 Public Speaking**

A member of the public spoke on the 'Treescapes' funding initiative.

District/Parish Councillor W Armitage reported on the District/Parish Liaison Meeting held 26/03/2021 and climate emergency initiatives, a Derbyshire Association of Local Council Executive Meeting, general parish issues and that the Milltown Tree Preservation Order would be considered by a District Council Committee.  
Nine crimes had been reported for February 2021.

### **287/21 Exclusion of Public**

There were no items on the agenda taken in exclusion.

### **288/21 Minutes**

The Minutes of the Ordinary Parish Council Meeting held 16 March 2021 were put forward and it was proposed and seconded that the Minutes be approved as a correct record.

Resolution: That the Minutes of the Ordinary Parish Council Meeting held 16 March 2021 are approved as a correct record.

### **289/21 Planning**

#### **Planning Applications**

**Application Number:** [21/00239/FL](#)

**Proposal:** Alterations to vehicular access and provision of private parking area

**Address:** Land on the Eastern Corner of Darley Road and Hungerhill Lane Stonedge Ashover

**Applicant:** Mr S Helliwell

Case Officer: Asbury Planning

**No Comments**

**Application Number:** [21/00254/FL](#)

**Proposal:** Conversion of existing light industrial unit to a 3 bed dwelling house with integral workshop and Juliet balcony

**Address:** The Barn Allen Lane Tansley Matlock

**Applicant:** Mr. K. Emery

Case Officer: Emily Cartwright

**No Comments**

**Application Number:** [21/00259/FLH](#)

**Proposal:** Construction of new lower ground and ground floor extensions with detached garage

**Address:** Nether Highoredish Farm Berridge Lane Ashover Chesterfield

**Applicant:** Mr Nick Roberts and Ms Bev Blagden

Case Officer: Alice Lockett

**No Comments**

**Application Number:** [21/00305/FL](#)

**Proposal:** Application for Holiday Chalet (Package treatment plant)

**Address:** Springwater Farm Birkin Lane Ashover Chesterfield

**Applicant:** Mr Jonti Hobday

Case Officer: Emily Cartwright

**No Comments**

**Application Number:** [21/00297/FL](#)

**Proposal:** Application for proposed new dwelling at Hillcrest including formation of boundary between existing and proposed dwelling, improvements to existing site access and creation of new site access

**Address:** Hillcrest Hockley Lane Milltown Ashover

**Applicant:** Louis Gay

Case Officer: Emily Cartwright

**Comments:** Ashover Parish Council expresses concern with regards to the access as visibility is limited.

**Application Number:** [21/00255/FL](#)

**Proposal:** Erection of barn, new link road connecting car parks, new pedestrian walkway, new compound areas, sheep racing area, picnic area, childrens play area and relocation of ferret racing area

**Address:** Matlock Farm Park Jaggars Lane Darley Moor Matlock

**Applicant:** Mr Allan Finlay

Case Officer: Graeme Cooper

**No Comments**

**Application Number:** [21/00303/TPO](#)

**Proposal:** Application to fell 1no Horse Chestnut covered by NEDTPO1

**Address:** The Bourne Moor Road Ashover Chesterfield

**Applicant:** Guy Robinson

Case Officer: Alice Lockett

**No Comments**

**APPEAL**

Appeal against refusal of planning permission / conditions imposed upon granting planning permission in respect of :-

Proposed building for tractor, implements and log store (Amended Plans) (Amended Title)  
Barn Adjacent Walnut Barn Ashover Hay Ashover

APP/R1038/W/21/3270199

NEDDC – Planning Application No. – NED/20/00484/FL

NEDDC Appeal Case Reference Number (For searching our records) - 21/00015/REF

*Closing Date for Comments - To reach the Planning Inspectorate by 18.05.2021*

Parish Council previous comments submitted to Planning Inspector:-

**“Ashover Parish Council requests that a Wildlife Survey is undertaken and has concerns that the ground levels would be substantially altered. Members found it unusual for an agricultural building to be constructed of double-skinned walls and considers a breeze block construction to be the norm. Members request that justification for the proposal is fully determined and that previous conditions imposed on application 16/01227/FL are confirmed. Ashover Parish Council considers the proposal does not conform to Ashover Parish Neighbourhood Plan Policy AP1 sections a), b) and d).”**

#### **290/21 Annual Parish Meeting 27/04/2021**

Consideration was given to items raised.

**Resolution: That a request is submitted to Derbyshire County Council Highways for installation of fixed speed cameras at Kelstedge.**

#### **291/21 Scheme of Delegation and Parish Council Meetings**

A letter issued by the Ministry of Housing, Communities & Local Government dated 25/03/2021 suggested that the legislation to allow ‘remote’ meetings would expire on 07/05/2021. The National Association of Local Councils had undertaken legal proceedings for a court declaration that virtual meetings can continue beyond 06/05/2021 and a decision was anticipated at the end of April 2021.

**Resolution:**

- (i) That the clerk, in consultation with the chairman and vice-chairman has delegated powers to make decisions and approve expenditure up to £5,000.00. This resolution to be reviewed at the next quorate meeting.**
- (ii) That ‘ordinary’ agenda items for May are included on the Annual Council Meeting Agenda for 04/05/2021, to be held remotely.**

#### **292/21 Councillor Resignation**

A letter of resignation as a Parish Councillor received from Mike Thomas, had been submitted to North East Derbyshire District Council and due procedure was now being followed.

**Resolution: That a letter of thanks is sent to Mike Thomas acknowledging his work whilst on the Parish Council.**

#### **293/21 Health and Safety**

Consideration was given to replacement of a dog bin at The Fabrck and relocation of a dog bin and spring water testing in the parish.

**Resolution:**

- (i) That replacement of a dog bin at The Fabrck and relocation of a dog bin to Crompton Lane, Ashover is confirmed.**
- (ii) That the testing of spring water in the parish by North East Derbyshire District Council is noted.**

#### **294/21 Parish Council Maintenance/Events**

Consideration was given to the following items:

Litter Review (Minute 217/21) and Volunteer Litter Pick on 22/05/2021 11am – 1pm. Ten litter picking tools had been purchased for the volunteer litter picking group (Minute 214/21) at a cost of £154.90 and the District Council had loaned 30 litter picking tools for the event. Rubbish collected would be stored at the top end of the car park and collected by the District Council.

Artefacts Exhibition proposed for 23/10/2021 10am – 4pm.

Grit Bin relocation at Westedge Close, Kelstedge.

Adoption of the “20’s Plenty” campaign.

Local Authority Treescaping Fund.

**Resolution:**

- (i) That the Artefacts Exhibition on 23/10/2021 is progressed.**
- (ii) That a grit bin at Westedge Close, Kelstedge would be relocated.**

- (iii) That the “20’s Plenty” campaign is supported.
- (iv) That a future Local Authority Treescapes Fund initiative is promoted to landowners with support from members of the tree group.

### **295/21 Cemetery**

Extension E, the new burial area, had been laid out by Councillors C Miller and S Dronfield and had taken 35 tons of limestone for the paths and a dumper had been hired to assist with the laying out.

**Resolution: That expenditure on the laying out of Extension E in the cemetery is confirmed and that Councillors C Miller and S Dronfield are thanked for the work undertaken on site to provide the new paths etc.**

### **296/21 Ashover Community Medical Centre Ltd.**

A request had been received to extend the lease.

**Resolution: That the request to extend the lease time is agreed, provided all expenses are met by Ashover Community Medical Centre Ltd.**

### **297/21 Neighbourhood Plan Review**

No further action would be taken until the District Council’s Local Plan had reached ‘made’ status.

**Noted**

*Cllrs Mrs R Early did not take part in any discussion on the following item*

### **298/21 Sports Pavilion Lease**

Ashover Parish Hall CIO had received a report on the sports pavilion from its surveyor.

**Noted**

*Cllrs Mrs R Early and C Miller did not take part in any discussion on the following item*

### **299/21 Car Park Service Level Agreement and Access Easement**

It was understood that if the Parish Council entered into a lease agreement with Ashover Parish Hall, then an access easement would be included, therefore a separate easement had not been progressed at this time.

Clarification had been sought from the Parish Council’s Insurance Broker on an insurance clause of the draft service level agreement.

**Noted**

### **300/21 Climate Change**

The working group was progressing an action plan and a suggestion for the supply of a bike rack would be progressed and put forward to the next meeting.

**Noted**

### **301/21 News Items**

The Annual Report was in preparation. The ‘Book Swap’ in the Information Point on Moor Road, Ashover had been well received and was now operative with coronavirus precautions in place.

**Noted**

### **302/21 Section 137**

No applications had been received.

### **303/21 Training**

Confirmation of approval was sought for Cllr R Fidler and the Clerk who had attended online planning training on 20/04/2021 run by Derbyshire Association of Local Councils.

**Resolution: That Planning training undertaken by Cllr R Fidler and the Clerk on 20/04/2021 is confirmed.**

### 304/21 Clerk's Report

The Clerk's report included the Derbyshire Association of Local Council's Newsletter.

**Noted**

### 305/21 Internal Audit Report 2020/2021

Following an audit undertaken remotely, the final audit report for 2020/2021 had been received from Auditing Solutions Ltd. with no matters arising.

**Resolution: That the Final Audit Report for 2020/2021 received from Auditing Solutions Ltd., with no matters arising, is noted and received.**

### 306/20 AGAR 2020/2021 Section 1

Consideration was given to the Annual Governance Statement Section 1 of the Annual Return 2020/2021 and approval by resolution for signature by the Chairman and Clerk/Responsible Financial Officer.

**Resolution: It was proposed and seconded that the Annual Governance Statement Section 1 of the Annual Governance and Accountability Return 2020/2021 is approved for signature by the Chairman and Clerk/RFO.**

### 307/20 AGAR 2020/2021 Section 2

Consideration was given to the Accounting Statements Section 2 of the Annual Return 2020/2021 and approval by resolution for signature by the Chairman and Clerk/Responsible Financial Officer.

**Resolution: It was proposed and seconded that the Accounting Statements Section 2 of the Annual Governance and Accountability Return 2020/2021 is approved for signature by the Chairman and Clerk/RFO.**

### 308/21 Monthly Financial Report

A budget appraisal and report/reconciliation from the computerised accounts detailing account balances, cheques/transactions issued/authorised and cheques received and any outstanding receipts considered. The report was put forward for signature by the Chairman. Details of any cheques signed or for signature by authorised Councillors and BACS invoices were confirmed.

**Resolution: That the Financial Report for March 2021 is confirmed and signed by the Chairman and that cheques/BACS authorised by designated signatories, are confirmed.**

| DATE       | PAYEE                  | GOODS/SERVICE                | TOTAL (£) |
|------------|------------------------|------------------------------|-----------|
| 02/03/2021 | Employees              | Salaries/Mileage etc.        | 1923.91   |
| 04/03/2021 | Salisbury & Wood       | 2 tons road salt             | 230.40    |
| 04/03/2021 | NEST                   | Pension Contribs – February  | 81.58     |
| 12/03/2021 | HMRC                   | Tax and NI Contributions     | 1254.99   |
| 12/03/2021 | NEST                   | Pension Contribs - March     | 81.58     |
| 15/03/2021 | Eon                    | Pavilion Electricity         | 43.00     |
| 16/03/2021 | Water Plus             | Public Toilets Water         | 103.11    |
| 17/03/2021 | Water Plus             | Cemetery Water               | 21.17     |
| 18/03/2021 | Ashover WI             | Section 137 grant            | 143.88    |
| 22/03/2021 | Employees              | Salaries/Mileage etc.        | 1926.31   |
| 22/03/2021 | NEDDC                  | Public Toilets Rates         | 973.05    |
| 22/03/2021 | NEDDC                  | Cemetery Rates               | 1147.70   |
| 23/03/2021 | Eon                    | Pavilion Gas                 | 43.26     |
| 30/03/2021 | Woolley Moor Nurseries | Annual Cemetery Maintenance  | 6600.00   |
| 30/03/2021 | NEDDC                  | Dog Bin Servicing            | 579.74    |
| 30/03/2021 | Water Plus             | Allotments Water Nov19-Feb21 | 197.16    |
| 31/03/2021 | Unity Trust Bank       | Quarterly service charge     | 18.00     |

**THE MEETING CLOSED AT 7.48 PM**