

ASHOVER PARISH COUNCIL

Minutes of the Ordinary Parish Council Meeting held in The Sports Pavilion, Ashover
Tuesday 27 SEPTEMBER 2022 at 7.00 pm

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PRESENT

Councillors E Willmot (Chairman), R Fidler (Vice-Chairman), J Cook, N Early, R Early,
Mrs L Hunter-Bott, C Miller
Parish and District Councillor W Armitage
S. Atkinson (Parish Clerk)
Members of the Public – one

084/22 Apologies for absence

Apologies for absence were received from Councillors Mrs H Boffy, S Dronfield and Derbyshire County Councillor B Lewis.

085/22 Variation of Order of Business

There was no variation in the order of business.

086/22 Declaration of Members Interests and Requests for Dispensation

Interests were declared and relevant forms completed and dispensations confirmed as follows:

- District/Parish Councillor W Armitage – Planning (dispensation granted to May 2023)
- Cllr C Miller – Parish Hall Representation (dispensation granted to May 2023)
- Cllr E Willmot – Parish Maintenance (Cemetery Paths)
- Cllr R Fidler – Parish Maintenance (Cemetery Paths)

087/22 Recording and Filming of Council and Committee Meetings

Members of the Public and Councillors were reminded that:-

The right to record, film and to broadcast meetings of the council, committees and subcommittees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings.

Meetings or parts of meetings from which the press and public are excluded may not be filmed or recorded. Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner.

088/22 Public Speaking

A member of the public spoke on issues including stones on verges, fencing in Milltown, unregistered land in Milltown and an old Millstone from the demolished Lexley Mill.

District Cllr W Armitage reported that he had attended meetings with the Derbyshire Association of Local Councils and North East Derbyshire District Council.

Members noted the Derbyshire County Council Briefing Note on “Devolution and County Deals”.

Members also noted that the DCC Town and Parish Council Liaison Forum would take place at County Hall, Matlock on 17/10/2022 and the NEDDC District Parish Liaison Group would take place on 22/11/2022.

Six crimes were reported for June 2022.

089/22 Exclusion of Public

There were no items taken in exclusion.

090/22 Minutes

The Minutes of the Ordinary Parish Council Meeting held 19 July 2022 were put forward for approval. It was proposed and seconded that the Minutes be approved as a correct record.

Resolution: That the Minutes of the Ordinary Parish Council Meetings held 19 July 2022 are approved as a correct record.

091/22 Planning

Application Number: [22/00713/FL](#)

Proposal: Proposed General purposed building for the storage of machinery, implements and fodder and livestock shelter (revised scheme of 21/01496/FL)

Address: Croftonvale Alton Lane Littlemoor Ashover

Applicant: Mr J Day

Case officer: Susan Wraith

No Comments

Application Number: [22/00738/FLH](#)

Proposal: Single story side extension (affecting setting of a listed building)

Address: Wheatcroft Cottage Hockley Lane Ashover Chesterfield

Applicant: Mr Andrew Ramshaw

Case officer: Curtis Rouse

No Comments

Application Number: [22/00630/FL](#)

Proposal: Proposed barn conversion to two storey 3 bed dwelling with rear extension

Address: Sandhills Farm Darley Road Stonedge Ashover

Applicant: Mr Harris

Case officer: Asbury Planning

No Comments

Application Number: [22/00764/FLH](#)

Proposal: Proposed detached garage at Rear.

Address: Briar Cottage Alton Hill Alton Chesterfield

Applicant: Ms H. Bower

Case officer: Curtis Rouse

No Comments

Application Number: [22/00760/FLH](#)

Proposal: Construction of entrance porch to Front with pitched roof and 2 dormer windows (adjacent to Conservation area).

Address: Threepwood Cottage Moor Road Ashover Chesterfield

Applicant: Mr John Hammond

Case officer: Curtis Rouse

No Comments

Application Number: [22/00795/FLH](#)

Proposal: Two-storey extension to rear of dwelling. Resubmission of 21/01363/FLH.

Address: Blackberry Cottage Hay Lane Milltown Ashover

Applicant: Mr P Rogers

Case officer: Curtis Rouse

No Comments

Application Number: [22/00807/TPO](#)

Proposal: Application to remove 1no Willow and 2no Elms and crown lift 1no sycamore within NEDDC Tree Preservation Order 281 (A1)

Address: The Old Coach House Marsh Green Lane Ashover Chesterfield

Applicant: Miss Jemima Letts

Case officer: Curtis Rouse

Comments: Ashover Parish Council supports the comments submitted by the Ashover Tree Warden. However, Members would wish to see the retention of Elm trees wherever possible.

Application Number: [22/00800/FL](#)

Proposal: Erection of building to house two biomass boilers and associated plant, back up LPG boiler, laundry and linen store, and staff welfare facilities with associated subterranean woodchip hopper and hardstanding area. (Private drainage System)

Address: Peak Edge Hotel Darley Road Stonedge Ashover

Applicant: Mr S Perez

Case officer: Alice Lockett

No Comments

Application Number: [22/00761/FL](#)

Proposal: Retrospective application for temporary use of existing on site static caravan for overnight security office/accommodation

Address: Matlock Farm Park Jaggars Lane Darley Moor Matlock

Applicant: Matlock Farm Park

Case officer: Graeme Cooper

Comments: Ashover Parish Council has no objection provided the static caravan is removed once permanent accommodation is built.

Application Number: [22/00466/FL](#)

Proposal: Application for the retention of equestrian use of land and buildings, including the retention of a lunge pit and horse walker, the use of the indoor school for equestrian instructional purposes and dog agility classes and the use of land adjoining the access driveway (as annotated on plan JC/R161/1001A) as an outdoor jumps facility, exclusively for use by livery clients (Affecting a public right of way)(Affecting the setting of a listed building)(Amended Title)

Address: Buntingfield Farm Cullumbell Lane Uppertown Ashover

Applicant: Mr and Mrs C Renshaw

Case officer: Alice Lockett

No Comments

Application Number: [22/00859/FLH](#)

Proposal: Proposed glazed porch linking house and ancillary barn accommodation

Address: Slack View Matlock Road Kelstedge Ashover

Applicant: Mr & Mrs Julian Cole

Case officer: Curtis Rouse

No Comments

Application Number: [22/00848/FL](#)

Proposal: Conversion and extension of Redundant Agricultural Buildings to Dwelling and Holiday Accommodation (Affecting a public right of way)(Private Drainage System)

Address: Press Lane Farm Press Lane Old Tupton Chesterfield

Applicant: Mr P Brailsford

Case officer: E Cartwright

No Comments

Application Number: [22/00855/FLH](#)

Proposal: Application to vary condition 4 of planning application 15/00370/FLH to allow the use of the annexe as a holiday let (Affecting the Setting of Listed Building)

Address: Hill Side Hillside Ashover Chesterfield

Applicant: Mrs Pamela Edwards

Case officer: Alice Lockett

Comments: Ashover Parish Council does not support the application due to the narrow nature of the adjacent highway and lack of off-road parking facility for the proposed use.

Application Number: [21/00713/FL](#)

Proposal: Conversion of existing barn to form a single residential dwelling (Amended Plans)

Address: Alice Head Farm Alicehead Road Ashover Chesterfield

Applicant: J & A Mason

case officer: Asbury Planning

No Comments

092/22 Health & Safety

Two defibrillators (Littlemoor & Kelstedge) had been recalled by the Manufacturer for a software update. During transportation the Kelstedge defibrillator has been badly scuffed and a complaint had been lodged with the manufacturer, who would take the matter up with the courier company. Both defibrillators were now back on site and working and all defibrillators checked twice monthly.

Noted.

093/22 Parish Maintenance

Re-valuation of Parish Council buildings for insurance purposes was considered and the grant application to Derbyshire County Council for Minor Maintenance Agreement work on Rights of Way in the parish in the sum of £675.00 was approved and the following Chairman's statement confirmed and signed by the Chairman:-

"I hereby certify that the works detailed overleaf are in accordance with the Agreement. The costs were fair and reasonable and that the works to which the expenditure relates have been carried out to the satisfaction of the Council."

Councillors E Willmot and R Fidler left the meeting for the following item and did not take part in any discussion or resolution. Both Councillors returned to the meeting after the item had been concluded and resolved:-

Consideration was given to estimates for maintenance of paths in the cemetery:-

£6,249.60 plus VAT = Shed Grounds maintenance

£2,150.00 plus VAT = J Byard

£1,800 - £2,000 plus VAT = GE Willmot

Resolution:

- (i) That the Public Conveniences (leased from NEDDC), the Chapel of Rest and the Cemetery Shed insurance figures are increased by 30% on the Assets Register to reflect current rebuilding costs.
- (ii) That the claim of £675.00 for Minor Maintenance Agreement Work on Derbyshire County Council Rights of Way in Ashover parish is submitted to Derbyshire County Council.
- (iii) That the estimate submitted by GE Willmot in the sum of £1,800 to £2,000 for maintenance work on cemetery paths is accepted.

094/22 Working Groups

Climate Change – A verbal report was given on the last meeting held 28/07/2022. The cycle rack had been installed and a new sign would be installed shortly. An area of the Cemetery had been put forward as a wildflower and ecology area, but the exact location was unclear to Members and clarification of the proposal would be sought. The Group had discussed Wildlife Corridors and links to the Neighbourhood Plan, the potential of the Group having a presence at Ashover Show, potential funding for projects, Litter, Group membership, the growing and sharing of food locally and sites of wildlife value within the parish. The Produce Club requested an area of land to promote the club.

Noted.

Christmas Event – The event would be held on Sunday 04/12/2022 and the Christmas tree (15-20ft) had been ordered. A donation of £300.00 had been offered towards the tree cost.

Resolution:

- (i) That an application for a Road Closure is made for the Christmas Lights Switch-on.
- (ii) That the Bassett Rooms are hired for the Christmas event.
- (iii) That a grant is sought from ACMC Ltd. to support the event.
- (iv) That tree purchase is confirmed at a cost of £400.00 with a £300.00 donation being gratefully accepted.
- (v) That Ashover Brass Band is hired to play.
- (vi) That the usual format for the Christmas Lights Switch-on followed including Santa and gifts, Choir etc.

095/22 Sports Pavilion and Car Park

BRM Solicitors had been appointed to represent the Parish Council for the transfer of car park trust land back to the Parish Council and this would be for a nominal fee of £1.00. A plan of the proposed area was put forward for approval of transfer.

Resolution: That the plan identifying the area of trust land to be transferred back to Ashover Parish Council is confirmed and agreed to BRM Solicitors.

096/22 Neighbourhood Plan Review

The following documents had been circulated to Members for consideration:-

APNP (2018) Review 2022 – Consultation Statement (September 2022)

APNP (2018) Review 2022 – Statement of Modification – Submission Version (September 2022)

APNP (2018) Review 2022 – Basic Conditions Statement (September 2022)

Resolution: That, having considered all the responses received as part of the SEA Screening, Ashover Parish Council agrees to the formal submission of the modification and associated documents.

097/22 Section 137

A request for a grant had been received from St John Ambulance towards a support volunteer vehicle. Information had been circulated to Members.

Resolution: That no Section 137 grant is offered on this occasion as the services are paid for at events in the parish.

098/22 Training

Training opportunities were circulated.

Resolution: That the clerk is authorised to attend training courses on cemetery management and VAT.

099/22 Public Meeting

A public meeting had taken place in The Bassett Rooms, Church Street, Ashover on Friday 23/09/2022. The purpose of the meeting was to allow members of the public to express their concerns regarding safety along the A632 and pollution of the River Amber.

Representatives included Lee Rowley MP, DCC Cllr B Lewis, DCC Principal Engineer for Traffic and Safety, a representative from Severn Trent Water and two Police Officers.

Resolution: That a letter of thanks for attendance is sent to representatives, but that an expression of disappointment is sent to the Police & Crime Commissioner that the two Police Officers had not been briefed on the issues being raised regarding safety along the A632.

100/22 Speed Indicator Devices (SIDs)

A site meeting had taken place with a Highways Officer in Kelstedge and a potential site for 2 SIDs agreed; one facing either way. A matched funding grant application to the Police & Crime Commissioner had been successful and a grant of £3,000 had been offered towards the provision of 2no. SIDs at Kelstedge. Quotations had been sought from Coeval, Westcotec and Swarco. Coeval had attended a site visit, had an easy transfer of data collected, carried a 2 year warranty plus an additional warranty (after 24 months) of 2% of sign value per year thereafter and a positive local reference had been received.

Resolution: That the specification submitted by Coeval would be used in the Object in the Highway Licence (OITH) application from to Derbyshire County Council.

101/22 Armed Forces Covenant

Having received more information, Members reconsidered Minute 228/22.

Resolution: That the Armed Forces Covenant is not signed-up to at this time.

102/22 Clerk's Report

The Clerk's report including Derbyshire Association of Local Councils newsletter, Footpaths & Bridleway Report, defibrillator recall, NEDDC Chair's Charity Appeal, DCC Snow Warden Scheme and Remembrance Day 2022 had been circulated to Members.

Noted.

103/22 Annual Governance & Accountability Return 2021/2022

The External Audit had been completed by PKF Littlejohn LLP and a 'Notice of Conclusion of Audit' posted on the Parish Council website and main notice board.

Noted.

104/22 External Audit

An option to opt out of the SAAA central external auditor appointment arrangements was put forward.

Resolution: That the SAAA sector led auditor appointment regime is accepted with no action required and to remain part of the central scheme.

105/22 Councillor Audit

The Councillor Audit had taken place on 22/09/2022 in accordance with Financial Regulation 2.2 and GDPR, with no matters arising.

Resolution: That completion of the quarterly Councillor Audit on 22/09/2022, with no matters arising, is confirmed.

(It was proposed and seconded that Ashover Parish Council Standing Order 3(x) be suspended [9.00pm] and the meeting continued.)

106/22 Assets Register

The Assets Register had been updated to include the cycle rack and replacement floodlights. The Assets Register value now stood at £290,111.00.

Noted.

107/22 Monthly Financial Report

A budget appraisal and report/reconciliation from the computerised accounts detailing account balances, cheques/transactions issued/authorised and cheques received and any outstanding receipts considered. The report was put forward for signature by the Chairman. Details of any cheques signed or for signature by authorised Councillors and BACS invoices were confirmed.

Resolution: That the Financial Reports for July & August 2022 are confirmed and signed by the Chairman and that any cheques/BACS authorised by designated signatories, are confirmed.

DATE	PAYEE	GOODS/SERVICE	TOTAL (£)
01/07/22	NEST	Pension Contributions	88.41
05/07/22	Shed Grounds Maint.	Cemetery Maintenance	525.00
05/07/22	Muktubs	Cemetery soil skip	130.00
11/07/22	Water Plus	Public Toilets water	54.60
18/07/22	NALC	Clerk Training	51.71
18/07/22	HMRC	Tax and NI	1349.83
18/07/22	St John Ambulance	First Aid – Jubilee	820.80
20/07/22	Screwfix	Lock for floodlight meter	14.99
25/07/22	Employees	Salaries/Reimbursements etc.	1551.16
01/08/22	NEST	Pension Contributions	88.41
09/08/22	Shed Grounds Maint.	Cemetery Work	3276.00
09/08/22	Shed Grounds Maint.	Cemetery Maintenance	525.00
09/08/22	NEDDC	Dog Bins Apr-June 22	774.14
09/08/22	Imperative Training Ltd.	Defib pads Kelstedge	124.80
09/08/22	GE Willmot	Parish Maintenance	876.00
09/08/22	Water Plus	Public Toilets water	51.30
18/08/22	S Atkinson	Poppies & Wreath	92.00
25/08/22	Viking Direct	Archive Boxes	98.53
25/08/22	S Atkinson	McAfee Internet subscription	84.99
25/08/22	Employees	Salaries/Reimbursements etc.	1554.16
25/08/22	PKF Littlejohn LLP	External Audit March 2022	480.00

The meeting closed at 9.10pm