

ASHOVER PARISH COUNCIL
Minutes of the Ordinary Parish Council Meeting held in
The Sports Pavilion, Milken Lane, Ashover at
7.15 p.m. on Tuesday 20 MARCH 2018

PRESENT

Cllrs E Willmot (Chairman), S Dronfield, N Early, Mrs R Early, R Fidler, Mrs M Hayward,
Mrs L Hunter-Bott, C Miller, Mrs A Tyson
Cllr W Armitage (Parish & NEDDC District Cllr)
S Atkinson (Parish Clerk)
Members of the Public – 0

235/18 Apologies for absence.

Apologies for absence were received from DCC Cllr B Lewis.

236/18 Variation of Order of Business.

The order of business was changed and Agenda Item 10b 'Salaries', was considered immediately after Agenda Item 9l 'Annual report'.

237/18 Declaration of Members Interests and Requests for Dispensation

Interests were declared and relevant forms completed and dispensations confirmed as follows:-

- District/Parish Cllr W Armitage – Planning (dispensation granted to May 2019)

238/18 Recording and Filming of Council and Committee Meetings

Members of the Public and Councillors were reminded that:-

The right to record, film and to broadcast meetings of the council, committees and sub committees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. Meetings or parts of meetings from which the press and public are excluded may not be filmed or recorded. Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner.

239/18 Public Speaking

County/District Liaison – NEDDC Cllr W Armitage reported on his attendance at the executive meeting for the Derbyshire Association of Local Councils and the need to increase membership fees to local councils. Cllr Armitage had also attended the NEDDC Scrutiny Committee and received posters to raise awareness of domestic abuse.

Cllrs W Armitage, E Willmot, R Fidler and the Clerk had attended the NEDDC Liaison Business Meeting on 07/03/2018 and received presentations on the 'Scamwatch' project and the Code of Conduct.

DCC Cllr B Lewis had submitted a report on increased funding from central government for highway repairs, ongoing investigations into running water down Hillside/Hill Road, flytipping and pothole repairs.

Police – Six parish crimes had been reported for January 2018. The Police & Crime Commissioner, Hardy Dhindsa, would hopefully, be visiting Ashover Parish Council at its meeting on 17 April 2018. Notification of any questions from Councillors and members of the public should be notified to the Parish Clerk in advance. Members of the public would be welcome to attend the Parish Council Meeting and put questions to the Police & Crime Commissioner.

240/18 Minutes

The Minutes of the Ordinary Parish Council meeting held 20 February 2018 were put forward and it was proposed and seconded that these be approved as a correct record.

Resolution: That the Minutes of the Ordinary Parish Council Meeting held 20 February 2018 are approved as a correct record.

241/18 Exclusion of Public

There were no items on the agenda taken in exclusion.

242/18 Planning

NEDDC Local Plan 2014 – 2034 – The Draft Plan Consultation was open for comment between 21/02/2018 and 04/04/2018 and could be viewed at the District Council offices or at www.ne-derbyshire.gov.uk/localplan. Comments may be submitted online, by email or by post, details are given on the NEDDC website. Consideration was given to Ashover Parish Council's response.

Resolution: That a response is sent to NEDDC supporting Policy SS2 of the Draft Local Plan 2014-2034.

PLANNING APPLICATIONS

Application Number: 18/00051/RM

Proposal: Reserved matters application for Access, Appearance, Landscaping, Layout and Scale relating to outline approval 16/00071/OL for 9 Dwellings and new road access (Departure from Development Plan)

Address: Land between Priory Cottage and The South East Side Of Ambervale Flats Moor Road Ashover

Applicant: County Developments Ltd

NO COMMENTS

Application Number: 18/00177/FL

Proposal: Erection of replacement building for mixed agricultural/leisure use

Address: Land To The South East Of Siberia Cottages Sydnope Hill Darley Moor

Applicant: Mr P Kelly

NO COMMENTS

Application Number: 18/00203/FL

Proposal: Change of use of first floor to provide 2 bed holiday let including lifting roof height and new openings

Address: Ribber View Farm Shop Lickpenny Lane Ashover Chesterfield

Applicant: Mr Geoffrey Hayes

NO COMMENTS

Application Number: 18/00206/FLH

Proposal: Single storey extension to side and rear to replace existing extension

Address: 40 Malthouse Lane Ashover Chesterfield S45 0AL

Applicant: Emma Stone

NO COMMENTS

Application Number: 18/00238/FL

Proposal: Installation of additional 104 ground mounted solar PV panels (Affecting the setting of a Listed Building)

Address: Hazelhurst Farm Highashes Lane Ashover Chesterfield

Applicant: Mr Graham Bown

NO COMMENTS

Application Number: 18/00257/FL

Proposal: Change of use of existing domestic garage to separate residential dwelling with extension and alterations

Address: Ash Mount Cottage Hockley Lane Ashover Chesterfield

Applicant: Mr and Mrs Bailey

COMMENT: *Ashover Parish Council believes that the application falls within the Conversation Area, although this is not reflected in the application title.*

243/18 Parish Maintenance – Consideration was given to additional requirements for the repairs to the boundary wall to the playing field, purchase of signs for the car park for the May Day Carnival and a proposed Diversion of Footpath 1(Birkin Lane).

Resolution:

- (i) *That coping stones are purchased by the stone waller for a further 7 metres of boundary wall at a total cost of approximately £140.00.*
- (ii) *That five car park signs are purchased at a cost of £50.00 each.*
- (iii) *That comments are submitted to DCC requesting that the current stile on the proposed diversion route of footpath 1, is assessed for safety.*

244/18 Teenage Play Provision – Consideration was given to provision of teenage play equipment and a grant funding application

Resolution:

- (i) *That a further two quotations are sought for the scheme.*
- (ii) *That a grant funding application to support the project is made to the Ashover Community Medical Centre Ltd. for a sum of £5,000.00.*

245/18 Neighbourhood Planning –The Chairman of the NP Steering Group (now disbanded) reported that the Ashover Parish Neighbourhood Plan would be monitored and reviewed annually at the Parish Council's Annual Council Meeting and in line with the NEDDC Local Plan and legislation.

Noted.

246/18 General Data Protection Regulations (GDPR) – An update including consideration of adoption of new and updated policies, consent forms, privacy notices and appointment of a Data Protection Officer and to consider disposal of documents was received.

Resolution:

- (i) *That the following policies are adopted and replace any existing policy:- Information Protection, Information Security Incident, Removable Media, Social Media & Electronic Communication.*
- (ii) *That current Burial Forms/Hire Agreements are updated to include a privacy statement and consent form with effect from 01/04/2018 but that, until legislation or the Information Commission dictates otherwise, historic forms are not included in the process.*
- (iii) *That Green Plan-It is used to dispose of paper waste securely at a cost of £30 for 10 bags.*
- (iv) *That the appointment of a Data Protection Officer is postponed until further information is received from DALC.*

247/18 Junior Tennis Coaching – Consideration was given to junior tennis coaching for summer 2018.

Resolution: *That the Ashover Summer Tennis Camp is run as last year in association with the Chesterfield Lawn Tennis Club for two separate weeks i.e. 30 July – 03 August and 13 August – 17 August and that no charge is made for the hard courts use.*

248/18 Allotments – Consideration was given to a request to permit chickens to be held on a plot.

Resolution: *That the allotment holder is given permission to house chickens on their allotment.*

249/18 NEDDC – Notice of a review of Polling Places and Polling Districts had been received.
Noted.

250/18 Defibrillators – The final defibrillator and cabinet sited at Kelstedge was installed and in use. Cllr R Fidler was thanked for his work on the installation of all six defibrillators.

Resolution: *That a letter of thanks is sent to the Ashover Community Medical Centre Ltd. for financing the provision of the six defibrillators sited around the parish.*

251/18 Health & Safety – The Lengthman had attended and passed a First Aid at Work course on 05/03/2018. The certificate would expire in March 2021.

Noted.

252/18 Section 137 – No applications had been received.

253/18 Training – Further training events would be held by DALC on the General Data Protection Regulations coming into force on 25.05.2018.

Noted.

The Clerk left the meeting at this point.

254/18 Annual Report 2017/2018 – Consideration was given to design, printing and circulation.

Resolution:

- (i) That the design of the report is undertaken at a cost of £300.00.*
- (ii) That the report is printed by Whittington Moor Printing Works Ltd.*
- (iii) That the report is posted out to all households by Whittington Moor Printing Works Ltd. after the local elections during week commencing 07/05/2018.*

255/18 Salaries from 01/04/2018 – In accordance with Contractors of Employment, employee salaries were reviewed effective from 01/04/2018.

Resolution:

- (i) That the Lengthman/Caretaker salaries are increased to £7.83 per hour with effect from 01/04/2018 in accordance with the Living Wage.*
- (ii) That the Job Titles and hours of Parish Clerk/Responsible Finance Officer/Burial Clerk are combined to become the Parish Clerk/RFO at 23 hours per week at the Parish Clerk rate per hour.*
- (iii) That the Parish Clerk/RFO is awarded a 3% increase with effect from 01/04/2018.*

The Clerk returned to the meeting at this point.

256/18 Parish Clerk's Report – The report, including DALC circulars was received.

Noted.

257/18 Fees and Charges from 01/04/2018 – All Fees and Charges (Pavilion, Allotments, Cemetery) were reviewed.

Resolution: *That no increase is made to the Fees and Charges for the period 01/04/2018 to 31/03/2019.*

258/18 Online Banking Arrangements – In accordance with Minute 232/18, mandate forms had been obtained from Unity Trust Bank for signature by nominated signatories. One designated signatory wished to stand down from the role.

Resolution: *That mandate forms are amended and presented to the April meeting for signature by nominated signatories i.e.:- Cllrs S Dronfield, Mrs R Early, R Fidler, C Miller and E Willmot.*

259/18 Financial Report – A budget appraisal, printed report on the computerised accounts detailing account balances, cheques issued and cheques received were received

DATE	CHEQUE NO.	PAYEE	GOODS/SERVICE	TOTAL (£)
05/02/2018	4163	PC World	5 ACER tablets	499.95
05/02/2018	4164	Salisbury & Wood	3 tons road salt	345.60
05/02/2018	4165	Hydro X	Shower head clean	15.65
05/02/2018	4166	NEDDC	Dog Bin Servicing	493.92
05/02/2018	4167/4168	Employees	Salaries etc.	1761.08
15/02/2018	DD	Nest	Pension Contribs	70.11
15/02/2018	DD	Eon	Pavilion electricity	21.00
19/02/2018	DD	British Gas	Pavilion gas	38.00
20/02/2018	4169	Blachere UK Ltd.	Transformer/lights	57.88
25/02/2018	DD	Water Plus	Cemetery water	30.52
27/02/2018	DD	Water Plus	Public WC water	67.13
27/02/2018	DD	Water Plus	Pavilion water	172.46

Resolution: *That the Financial Report is confirmed and signed by the Chairman.*

260/18 Cheques for Signature – Details of cheques signed by authorised Councillors were received together with cheques for signature.

Resolution: *That cheques signed by authorised Councillors be confirmed and cheques put forward signed.*

THE MEETING CLOSED AT 8.55p.m.