

ASHOVER PARISH COUNCIL
Minutes of the Ordinary Parish Council Meeting held in
The Sports Pavilion, Milken Lane, Ashover at
7.15 p.m. on Tuesday 21 NOVEMBER 2017

PRESENT

Cllrs E Willmot (Chairman), S Dronfield, N Early, Mrs R Early, R Fidler, Mrs M Hayward,
Mrs L Hunter-Bott, C Miller, Mrs A Tyson.
W Armitage (Parish & NEDDC District Cllr)
S Atkinson (Parish Clerk)
Members of the Public – 19

NON-CONFIDENTIAL INFORMATION

144/17 Apologies for absence.

Apologies for absence were received from DCC Cllr B Lewis

145/17 Variation of Order of Business.

There was no variation in the order of business.

146/17 Declaration of Members Interests and Requests for Dispensation

Interests were declared and relevant forms completed and dispensations confirmed as follows:-

- District/Parish Cllr W Armitage – Planning (dispensation granted to May 2019)
- Cllr N Early – Planning Application 17/01188/LB
- Cllrs Mrs R Early – Planning Application 17/01188/LB

147/17 Recording and Filming of Council and Committee Meetings

Members of the Public and Councillors were reminded that:-

The right to record, film and to broadcast meetings of the council, committees and sub committees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. Meetings or parts of meetings from which the press and public are excluded may not be filmed or recorded. Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner.

148/17 Public Speaking

Public – A member of ‘Act Now for Ashover’ stated that the group would continue to resist the proposed development on Narrowleys Lane and would respond to any further applications when submitted to the Planning Authority.

Representatives from Marsh Green Estates informed Members about a public consultation event held on 07/11/2017 in the Sports Pavilion on Reserved Matters application 17/00841/RM for the proposed development of 26 dwellings on Narrowleys Lane, Ashover. Approximately 30 people had attended and comments on the scheme put forward. It was anticipated that an amended application would be submitted soon.

County/District Liaison – District Cllr W Armitage spoke on the NEDDC Local Plan Steering Group and maintenance and noise issues.

Police – Eight parish crimes had been reported for September 2017. The Police Crime Commissioner had been invited to attend a Parish Council Meeting and, subject to commitments at the time, it was anticipated that this would be at the April 2018 meeting.

149/17 Minutes

The Minutes of the Ordinary Parish Council meeting held 17 October 2017 were put forward and it was proposed and seconded that these be approved as a correct record.

Resolution: That the Minutes of the Ordinary Parish Council Meeting held 17 October 2017 are approved as a correct record.

150/17 Exclusion of Public

There were no items on the agenda taken in exclusion.

151/17 Planning

PLANNING APPLICATIONS

Application Number: 17/01120/FL

Proposal: Application for new farm vehicular access

Address: Gelena Farm Belland Lane Stonedage Ashover

Applicant: Christopher Glossop

No Comments

Application Number: 17/00923/FL

Proposal: Alterations and extensions to farmhouse, along with conversion of outbuilding to residential use, demolition of dilapidated outbuildings and the construction of new double garage and agricultural store (Amended Plans/Amended Title)

Address: Red House Farm Holestone Gate Road Holestone Moor Ashover

Applicant: Mr S Monaghan

No Comments

Application Number: 17/01151/FLH

Proposal: Two storey Rear extension with balcony and raising of ridge height and rebuilding of former garage structure to be annexe accommodation, with garden store and greenhouse (Resubmission of 17/00540/FLH)

Address: Alice Head Cottage Alicehead Road Ashover Chesterfield

Applicant: Mr And Mrs Harpham

No Comments

Application Number: 17/01188/LB

Proposal: Application for Listed Building Consent to reinforce the existing floor and remove first floor suspended ceiling (Conservation Area)

Address: Church Hall Church Street Ashover Chesterfield

Applicant: Ashover Parish Council

Comments: Ashover Parish Council wishes to draw attention to the incorrect address for the application; this should read Bassett Rooms and not Church Hall, and the incorrect application name; this should read Ashover Parochial Church Council and not Ashover Parish Council.

Application Number: 17/01190/FL

Proposal: Proposed extension of existing storage building

Address: Land North East of The Nettle Inn Hard Meadow Lane Ashover

Applicant: Mr and Mrs B and L Stephenson

No Comments

152/17 Peak District National Park – An informal meeting had been held between Parish Council Members, District Councillor, County Councillor and a DCC Officer, on the pros and cons of inclusion of Ashover Parish in the Peak District National Park (PDNP). A newsletter would be sent out prior the Annual Parish Meeting in May 2018 informing members of the public of the proposal and the facts and inviting the public to come along and offer their views.
Noted.

153/17 Parish Maintenance – Consideration was given to the Tree Working Group's future proposals including marking the end of World War I and tree work at the Bassett Rooms. It was noted that the Parish Council, in partnership with the Parochial Church Council, had marked the start of WW1 with a Midnight Vigil and a plaque on the War Memorial. An allotment would become vacant with effect from 01/04/2018.

Resolution:

- (i) **That the Tree Working Group is requested to liaise with the Parochial Church Council and School on any proposals for tree planting marking the end of WW1.**
- (ii) **That the Tree Working Group awaits completion of building work at the Bassett Rooms prior to any proposed tree works.**
- (iii) **That the allotment vacated at the end of March 2018 is offered to the next person on the waiting list.**

154/17 Neighbourhood Planning – The Minutes of the NP Steering Group Meeting held on 14/11/2017 were put forward for approval. The Chairman of the NP Steering Group reported that the Neighbourhood Plan had passed the examination stage and would now be submitted to a cabinet meeting at NEDDC in December 2017. It was anticipated that, subject to approval by the cabinet meeting, a Referendum would be held early in 2018.

Ashover Parish Council thanked all members of the NP Steering Group for their hard work in producing the Ashover Parish Neighbourhood Plan.

Resolution:

- (i) **That the Minutes of the NP Steering Group Meeting held on 14/11/2017 are approved as a correct record and signed by the Chairman.**
- (ii) **That, when a Referendum date is set, this is circulated in a newsletter.**
- (iii) **That Minute 183/14 (NP Minute NP/4/14) pledging £3,000 in support of the Ashover Parish Neighbourhood Plan is confirmed.**

155/17 Events – Work towards the Christmas Event on Sunday 03 December 2017 was being progressed by the volunteer group and the tree would be delivered on 27/11/2017. Volunteers would be required to Marshal the event.

NOTED.

156/17 NEDDC – The next District and Parish Business Meeting would be held at the District Council Offices at 6pm on Wednesday 07/03/2018.

NOTED.

157/17 Defibrillators – A new defibrillator had been purchased for Kelstedge and the cost reclaimed via grant from the Ashover Community Medical Centre Ltd.

NOTED

158/17 Health & Safety – No items were raised.

159/17 Section 137 – Consideration was given to S137 donations to parish groups for the Christmas Event and Christmas activities.

Resolution: That S137 grants totalling £250.00 are awarded as follows:-

**Christmas Event – APCC (heating, lighting) £50, Ashover Brass Band £25, Choir £25
Christmas Activities – Ashover Acorns £50, Ashover Lunch Club £50, OAP Association £50.**

160/17 General Data Protection Regulations (GDPR) – The GDPR would come into force on 25 May 2018 and consideration was given to the appointment of a Data Protection Officer (DPO) as required under the new regulations.

Resolution:

- (i) **That the Chief Officer of the Derbyshire Association of Local Councils (DALC) is supported in seeking training to undertake the role of DPO for Derbyshire Councils.**
- (ii) **That a GDPR Document Pack is purchased at a cost of £30 to aid compliance with the new regulations.**
- (iii) **That GDPR is placed on the Agenda for March 2018 for review.**

161/17 Training – The Clerk would attend DALC Grant Funding training on 30/11/2017.
NOTED

162/17 Parish Clerk’s Report – The report including DALC circulars was put forward.
NOTED

163/17 Electronic ‘Tablets’ – A tablet would be purchased on a sale or return basis for demonstration purposes and loaded with meeting documents for the next meeting on 19/12/2017.

Resolution: *That as request is put to the Ashover Parish Hall Management Committee for the wi-fi to be left switched on at all times, to enable use in the Pavilion at meetings.*

164/17 Precept 2018/2019 – Following public consultation via the main notice board and website, no comments had been received by the Clerk on the proposed Precept for 2018/2019 (Minute 141/17).

Resolution: *That a Precept figure for 2018/2019 of £73,424.00, including a grant support of £1,157, is requested from North East Derbyshire District Council.*

165/17 Financial Report – The Assets Register had been updated to include:-

Additions - £4,203

£1000 Red Kiosk – Littlemoor

£663 cctv & dvr – Sports Pavilion

£1270 Defib & cabinet – Littlemoor

£1270 Defib & Cabinet - Kelstedge

Dilapidations - £840

£840 cctv & dvr – Sports Pavilion

The previous Assets Register (May 2017) was £273,526 and the revised Assets Register (November 2017) was £276,889.

Notification had been received from Smaller Authorities’ Audit Ltd. (SAAA) that PKF Littlejohn Ltd. had been appointed as External Auditor for Derbyshire for five financial years from 2017/18 to 2021/22.

A budget appraisal, printed report on the computerised accounts detailing account balances, cheques issued and cheques received were received

DATE	CHEQUE NO.	PAYEE	GOODS/SERVICE	TOTAL (£)
02/10/2017	DD	Nest	Pension Contribs	70.11
03/10/2017	4117	HMRC	Tax & NI	1232.38
03/10/2017	4118/4119	Employees	Salaries etc.	1691.84
03/10/2017	4120	ASI Security	Cctv maintenance	141.60
03/10/2017	4121	DALC	Cllr training	40.00
03/10/2017	4122	Imp Training	Defib & cabinet	1548.00
16/10/2017	DD	Eon	Pavilion electricity	21.00
17/10/2017	4123	2Commune	Website Hosting	510.00
18/10/2017	DD	British Gas	Pavilion Gas	81.00
19/10/2017	4124	Wallgate	Handwash Maint	1047.60
19/10/2017	4125	WMPW Ltd.	Newsletter 2	69.00
19/10/2017	DD	Eon	WC electricity	42.06

Resolution:

- (i) *That the revised Assets Register total of £276,889 is confirmed.*
- (ii) *That the appointment of PKF Littlejohn Ltd. as External Auditor is noted.*
- (iii) *That the Financial Report is confirmed and signed by the Chairman.*

166/17 Cheques for Signature – Details of cheques signed by authorised Councillors were received together with cheques for signature.

Resolution: *That cheques signed by authorised Councillors be confirmed and cheques put forward signed.*

167/17 Confidential Information

Resolution: *That in view of the confidential nature of the business about to be transacted, the press and public would be excluded from the meeting in accordance with the Public Bodies (Admissions to Meetings) Act 1960, s1, in order to discuss the item.*

168/17 Appeals Panel – Prior to consideration of the following item, 3 Members offered to be appointed as an Appeals Panel should this be required.

Resolution: *That Cllrs Mrs M Hayward, Mrs L Hunter-Bott and Mrs A Tyson are appointed as an Appeals Panel.*

Cllrs Mrs M Hayward, Mrs L Hunter-Bott and Mrs A Tyson left the meeting at this point and did not return.

169/17 Cemetery Fees – A request had been received for parish rate fees to be applied to an application to reserve a plot by a member of the public living outside the parish. In accordance with the Burial Regulations (rev. February 2017) item 26:-

“Any person has a right of appeal to the Burial Board on any matter relating to the Cemetery and any such appeal must be lodged with the Burial Clerk. Any appeal decision will be subject to a recommendation by the Burial Board to a full meeting of Ashover Parish Council and in accordance with Ashover Parish Council’s Complaints Procedure.”

Having discussed the request, Members of the Burial Board (Cllrs W Armitage, S Dronfield and C Miller) recommended to the remaining Members of the Parish Council (Cllrs N Early, Mrs R Early, R Fidler and E Willmot) that the request is denied, as it would set a precedent.

It was proposed and seconded by the four remaining Members of the Parish Council (as stated above) that the recommendation of the Burial Board is accepted and the request denied.

Resolution:

- (i)** *That the request for parish rate fees to be applied to an application to reserve a plot by a member of the public living outside the parish is denied as this would set a precedent.*
- (ii)** *That, in accordance with Ashover Parish Council’s Complaints Procedure (7.1), the right of Appeal is notified.*

THE MEETING CLOSED AT 8.25PM