

PRESENT

Ashover Parish Councillors:-
Sandy Bull (SB)
Richard Fidler (RF) (Chairman)
William Armitage (WA)

Community Volunteers:-
Ellen Hardwick (EH)(Vice-Chairman)
Michael Philbin (MP)

Andrew Towleron – *Your Locale* (AT)

NP/28/15 Welcome and apologies

Apologies for absence were received from Chris Proctor-Smith (CPS) and Sara Atkinson -
Parish Clerk (SA)

NP/29/15 Minutes

The minutes of the Steering Group Meeting held 13/01/2015 were approved as a correct record.

NP/30/15 Code of Conduct/Declarations of Interest

NEDDC

NP/31/15 Neighbourhood Plan Update Report

- a. Designation Update – It was confirmed that formal notice of the application had been posted on NEDDC web site and the Parish Council was awaiting formal designation by NEDDC. NEDDC had indicated that they did not foresee any issues with the Designation.
- b. Funding Update – Funding of £2,850 had been secured via Locality’s Bridging Grant programme. A further funding bid would now be made as soon as possible to the ‘Awards for All’ programme (£5-8,000) **(AT/SA)**.
- c. NEDDC Local Plan – the draft Local Plan for 2011-2031. It was explained that the consultation draft of this document was to be published shortly. It was anticipated that this would include an increase in the housing target for Ashover and the surrounding parishes.

NP/32/15 Consultation Strategy

a. Community Consultation - Questionnaire

The questionnaire had been agreed, published and was in the process of being circulated to all households. A discussion then took place on how the results would be analysed. It was noted that Chris Proctor-Smith **(CPS)** had offered to develop a spread sheet to assist with this.

b. Stakeholder Consultation

This was underway, and a letter had been circulated to all statutory stakeholders. A letter had been received from the Chesterfield Branch of CAMRA asking that the Plan protect all pubs in the Parish, which was then discussed. It was also agreed that it would be helpful to start developing a local list of groups and bodies to consult with.

NP/33/15 To consider and agree emerging Policies

a. Settlement Development Limits

A discussion took place on the pros and cons of Settlement Boundaries. It was agreed in principle to update those boundaries for those settlements (Ashover, Littlemoor and Uppertown) that had settlement boundaries and develop new ones for Milltown, Kelstedge, Alton and Overton. The Group agreed to start developing these for the next meeting. It was also agreed to circulate electronically the briefing note prepared on settlement boundaries **(AT)**. It was also agreed that the Group would start to identify 'brownfield sites' in the Parish.

b. Community Facilities/Assets of Community Value/Important Open Spaces

An exercise was undertaken to identify an initial list of Assets of Community Value in the Parish, as the basis for further discussion and refinement. It was agreed that further work would be undertaken to group the identified Assets under specific headings such as important community buildings, shops, green spaces etc **(AT)**. It was also agreed to circulate the Government guidance on what constitutes important green space **(AT)**.

NP/34/15 Emerging Programme - key milestones

A general discussion took place on the timescales for the preparation of the Plan especially as there was now a better understanding of the timetable for the preparation of the Local Plan. It was noted that as the Plan was building on the existing Parish Plan progress should be relatively more rapid. Reference was made to a recent decision which had underlined the importance of Neighbourhood Plans in determining planning applications even at the draft stage. It was agreed to circulate details of this decision **(AT)**.

NP/35/15 Date of Next Meeting

The next meeting would be held at 7.15pm on Tuesday 10 March 2015 in the Sports Pavilion, Milken Lane, Ashover. (SA gave apologies for the next meeting.)

The meeting closed at 8.45pm