

**ASHOVER PARISH HALL CIO AND ASHOVER PARISH COUNCIL
LEGIONELLA CONTROL POLICY**

POLICY STATEMENT

The aim of the Legionella Control Policy is, as far as is reasonably practicable, to ensure the protection of all staff, visitors, hirers and other persons who may be affected by the use and distribution of the Parish Hall/Parish Council water services from the effects of Legionella bacteria. .

KEY PRINCIPLES

The Parish Hall and Parish Council aim to have in place all the necessary and appropriate measures for the prevention of the formation of Legionella bacteria, thus offering, as far as reasonably practicable, a high level of protection to all persons who may be affected by the use and distribution of the Parish Hall/Parish Council waterservices.

WHO DOES THE POLICY APPLY TO?

The Policy applies to employees, Councillors of Ashover Parish Council, Trustees of Ashover Parish Hall CIO and contractors.

REVIEW OF THE POLICY

Subject to the requirements of the Parish Hall/Parish Council; or any new legislation; or changes in case law; or new or changes to British or European standards; or changes to or new Codes of Practice; or new or changes to relevant Guidance Notes; which require immediate amendment, the Policy will be reviewed at regular intervals by Ashover Parish Hall CIO and Ashover Parish Council and at least annually.

1. PROTECTION FROM HAZARDS

- 1.1.** The Parish Hall and Parish Council will do all that is reasonably practicable to protect employees, visitors and neighbours from hazards arising from the use and distribution of water services in all Parish Hall/Parish Council owned premises
- 1.2.** The Parish Hall/Parish Council will achieve this through full compliance with all statutory requirements of current relevant legislation, British and European standards, Codes of Practice and Guidance Notes

2. RISK ASSESSMENT

- 2.1.** To achieve the effective implementation of this Legionella Control Policy, the Parish Hall/Parish Council will carry out a Risk Assessment for the operation of the water services present in all Parish Hall/Parish Council owned premises
- 2.2.** The Parish Hall/Parish Council will ensure that any Legionella risks are either prevented or adequately controlled
- 2.3.** The Parish Hall/Parish Council will take action where the level of control requires improvement
- 2.4.** The Risk Assessment will be reviewed regularly; or whenever there is any reason to suspect that it is no longer valid

3. CONTROL ACTION

- 3.1.** The Parish Hall/Parish Council will consider the removal or replacement of equipment or facilities that may present a Legionellosis risk, as preventative action
- 3.2.** Where it is impracticable to eliminate all risk by the removal or replacement of the equipment or facility, the Parish Hall/Parish Council will implement suitable precautionary measures
- 3.3.** The Parish Hall/Parish Council will document and regularly monitor these measures to ensure the risks are minimised.

4. USE OF PRODUCTS

- 4.1.** The Parish Hall/Parish Council will specify that contractors only use products within the Parish Hall/Parish Council water systems registered under the following schemes -
 - Water Regulations Advisory Scheme (WRAS)
 - Fittings that bear the relevant British Standards Kitemark
 - Products from companies who are on the BSI register of 'Firms of Assessed Capability' and assessed to the relevant part of ISO 9000

5. LEGAL RESPONSIBILITIES AND TRAINING

- 5.1.** The Parish Hall/Parish Council will ensure that all employees and contractors are aware of their legal responsibilities and duties
- 5.2.** The Parish Hall/Parish Council will arrange for training to be provided to ensure that this awareness is communicated
- 5.3.** The implementation of this Policy is a mutual objective for management and all employees in Parish Hall and Parish Council owned premises

6. REFERENCES

- Health and Safety at Work Act 1974 (HSWA)
- Control of Substances Hazardous to Health Regulations (COSHH)
- Management of Health and Safety at Work Regulations (MHSWR)
- Approved Code of Practice and Guidance (L8) – 'Legionnaires Disease – the control of legionella bacteria in water systems'

Adopted 15/09/2015 (Minute 102/15)

Reviewed: May 2016

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Next Review May 2024